

Notice of Council

Date: Tuesday, 18 February 2020 at 7.00 pm

Venue: Council Chamber, Town Hall, Bournemouth BH2 6DY



Chairman:

Cllr D A Flagg

Vice Chairman:

Cllr G Farquhar

Cllr H Allen
Cllr L Allison
Cllr M Anderson
Cllr S C Anderson
Cllr M Andrews
Cllr J Bagwell
Cllr S Baron
Cllr S Bartlett
Cllr J Beesley
Cllr D Borthwick
Cllr P Broadhead
Cllr M F Brooke
Cllr N Brooks
Cllr D Brown
Cllr S Bull
Cllr C R Bungey
Cllr R Burton
Cllr D Butler
Cllr D Butt
Cllr J J Butt
Cllr E Coope
Cllr M Cox
Cllr M Davies
Cllr N Decent
Cllr L Dedman

Cllr B Dion
Cllr B Dove
Cllr B Dunlop
Cllr M Earl
Cllr J Edwards
Cllr L-J Evans
Cllr D Farr
Cllr L Fear
Cllr A Filer
Cllr N C Geary
Cllr M Greene
Cllr N Greene
Cllr A Hadley
Cllr M Haines
Cllr P R A Hall
Cllr N Hedges
Cllr P Hilliard
Cllr M Howell
Cllr M Iyengar
Cllr C Johnson
Cllr T Johnson
Cllr A Jones
Cllr J Kelly
Cllr D Kelsey
Cllr R Lawton

Cllr M Le Poidevin
Cllr L Lewis
Cllr R Maidment
Cllr C Matthews
Cllr S McCormack
Cllr D Mellor
Cllr P Miles
Cllr S Moore
Cllr L Northover
Cllr T O'Neill
Cllr P Parrish
Cllr S Phillips
Cllr M Phipps
Cllr K Rampton
Cllr Dr F Rice
Cllr C Rigby
Cllr R Rocca
Cllr M Robson
Cllr V Slade
Cllr A M Stribley
Cllr T Trent
Cllr M White
Cllr L Williams
Cllr K Wilson

All Members of the Council are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to attend.

If you would like any further information on the items to be considered at the meeting please contact: Karen Tompkins (01202 451255) or email karen.tompkins@bcpcouncil.gov.uk

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email press.office@bcpcouncil.gov.uk

This notice and all the papers mentioned within it are available at democracy.bcpcouncil.gov.uk

Graham Farrant
Chief Executive

10 February 2020



Maintaining and promoting high standards of conduct

Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests

Do any matters being discussed at the meeting relate to your registered interests?

Disclosable Pecuniary Interest

Yes

Declare the nature of the interest

Do NOT participate in the item at the meeting. Do NOT speak or vote on the item EXCEPT where you hold a dispensation

You are advised to leave the room during the debate

Local Interest

Yes

Declare the nature of the interest

Applying the bias and pre-determination tests means you may need to refrain from speaking and voting

You may also need to leave the meeting. Please seek advice from the Monitoring Officer

No

Do you have a personal interest in the matter?

Yes

Consider the bias and pre-determination tests

You may need to refrain from speaking & voting

You may also need to leave the meeting. Please seek advice

No

You can take part in the meeting speak and vote

What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer
(tanya.coulter@bcpcouncil.gov.uk)

Selflessness

Councillors should act solely in terms of the public interest

Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

AGENDA

Items to be considered while the meeting is open to the public

1. Apologies

To receive any apologies for absence from Councillors.

2. Declarations of Interests

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

3. Confirmation of Minutes

To confirm and sign as a correct record the minutes of the Meeting held on 17 December 2019.

9 - 18

4. Chairman's Announcements and Introduction

To receive any announcements from the Chairman of the Council.

5. Public Issues

To receive any public questions, statements or petitions submitted in accordance with the Constitution. Further information on the requirements for submitting these is available to view at the following link:-

<https://democracy.bcpccouncil.gov.uk/documents/s2305/Public%20Items%20-%20Meeting%20Procedure%20Rules.pdf>

The deadline for the submission of:

Public questions is Tuesday 11 February 2020.

A statement is midday, 17 February 2020.

A petition is midday, 17 February 2020.

6. Record of Decisions of Cabinet and minutes of other Committees

To receive the minutes of the following meetings:

(a)	Overview and Scrutiny Board, 18 December 2019 at 2 pm	19 - 28
(b)	Overview and Scrutiny Board, 18 December 2019 at 6 pm	29 - 36
(c)	Overview and Scrutiny Board, 13 January 2020 at 4 pm	37 - 40
(d)	Overview and Scrutiny Board, 13 January 2020 at 6 pm	41 - 46
(e)	Children's Services Overview and Scrutiny Committee, 26 November 2019	47 - 52
(f)	Corporate Parenting Board, 16 December 2019	53 - 56
(g)	Appeals Committee, 21 January 2020	57 - 58

(h)	Licensing Committee, 18 December 2019	59 - 62
(i)	Planning Committee, 9 January 2020	63 - 68
(j)	Standards Committee, 14 January 2020	69 - 72
(k)	Audit and Governance Committee, 19 December 2019	73 - 76
(l)	Audit and Governance Committee, 23 January 2020	77 - 88
(m)	Cabinet, 20 December 2019	89 - 104
(n)	Cabinet, 15 January 2020	105 - 116
(o)	Cabinet, 12 February 2020	

Note – the minutes from the above meeting will be circulated on 14 February 2020

7. **Recommendations arising from Cabinet and other Committees**

Please refer to the relevant agenda and reports.

A - Audit and Governance Committee 23 January 2020

Minute No 63 - BCP Constitution

RECOMMENDED:

- (b) That a report on provisions within the Bournemouth, Christchurch and Poole Council Constitution relating to 'Voting on Appointments' be submitted by the Monitoring Officer to the meeting of the Council in March and that the question of whether voting on appointments should continue to be by secret ballot be determined at that meeting;

Note – the remaining recommendations from the Audit and Governance Committee on the Constitution will be considered at the Council meeting on 31 March 2020.

B - Cabinet 20 December 2019

Minute No 98 – Bournemouth International Centre (BIC) short to medium investment plan

RECOMMENDED that Full Council:-

- (a) Supports the proposal for up to £4.7m 'short term' remodelling programme of the Bournemouth International Centre (BIC), on the understanding that only up to £1.8m of this will be committed in advance of the longer-term BIC development options study;
- (b) Approves the use of up to £4.7m of Prudential Borrowing at assumed interest rate of 5.5% over 25 years;
- (c) Delegates to the Corporate Director and Portfolio Holder for Destination & Culture responsibility for approving the final specification and phasing of the programme;

(d) A commitment to review spending of uncommitted monies in years 2 and 3 of this project should the BIC long term development plan warrant that;

(e) Delegates approval of the final funding strategy to the Chief Financial Officer, in liaison with Corporate Director and Portfolio Holder for Finance and Destination & Culture; and

(f) Notes that a further report will be brought for Member approval to address ongoing asset management needs across the whole of the BH Live estate.

Minute No 102 – Poole Harbour Recreation Supplementary Planning Document

RECOMMENDED that:-

(a) Cabinet recommends that Council adopts that the Poole Harbour Recreation Supplementary Planning Document; and

(b) any minor changes delegated to the Director of Growth and Infrastructure in liaison with the Portfolio Holder for Strategic Planning.

C - Cabinet 15 January 2020

Minute No 110 – Transition to a Sustainable Fleet Strategy

RECOMMENDED that:-

(a) the development of a rationalised, long-term BCP Sustainable Fleet Strategy be endorsed;

(b) the financial impact of the varied approach to fleet replacement by legacy Councils on the BCP Sustainable Fleet Strategy be acknowledged; and

(c) the Service Director for Environment be authorised to use up to £4m of uncommitted fleet capital budget to acquire critical, high priority vehicles in the transition period to the Sustainable Fleet Strategy.

Minute No 115 – Council Tax Base 2020/21

RECOMMENDED that:-

(a) the report for the calculation of the Council's Tax Base for the year 2020/21 be approved and the tax base be recommended to Full Council;

(b) pursuant to the report, and in accordance with the Local Authorities (Calculation of Council Tax Base) Regulations 1992 as amended, the amount calculated as the Council Tax Base for Bournemouth, Christchurch and Poole Council is split for the year 2020/21 as Bournemouth 63,985, Christchurch 20,403 and Poole 58,609.

D - Cabinet 12 February 2020

The recommendations from the above meeting will be published on 14 February 2020. It is anticipated that recommendations on the following will be submitted to Council:

- 2020/21 Budget and Medium Term Financial Plan (agenda item 6)
- Quarter 3 Budget Monitoring Report 2019-20 (agenda item 7)
- Housing Revenue Account (HRA) Budget Setting 2020/21 (agenda item 8)
- Community Infrastructure Levy (agenda item 9)
- Dedicated Schools Grant (DSG) Schools and Early Years Funding Formulae (agenda item 13)
- Cotlands Road and York Road Site Development Plan (SPD) (agenda item 18)

Note – the reference to the agenda items detailed above relates to the Cabinet agenda for 12 February 2020.

The report relating to the schedule setting out the rate of Council Tax for 2020/21 in accordance with recommendation 1(h) of the report on the 2020/21 Budget and Medium Term Financial Plan (MTFP) will be circulated on 14 February 2020 once all precepts have been received.

8. Notice of Motions in accordance with Procedure Rule 13

A – Restrictions on use of Sky Lanterns and Helium Balloons from land owned by, and events licensed by BCP Council

Background

Many organisations have drawn attention to the problem of sky lantern and balloon releases which end up as litter on land or sea and pose a risk to livestock and marine animals which mistake balloons for food and are injured by the metal in some sky lanterns.

Balloons have been found ingested in endangered turtles, dolphins, whales and seabirds. Livestock have died after eating degraded lanterns, which are accidentally picked up by harvesting machinery and put into winter feeds. Lanterns also pose a fire risk to crops in the summer months and to thatched roof properties. In April 2016 a sky lantern landed on a Dorset Nature Reserve near Wareham starting a major gorse fire and just after Christmas 2019 in Germany sky lanterns were believed to have caused the death of dozens of zoo animals. In addition, sky lanterns are causing a number of false alarm call outs on the coast as people mistake them for distress flares.

The call to ban balloon and sky lantern releases nationally is supported by the Marine Conservation Society, RSPCA, RSPB, BASC and the National Farmers' Union.

Following the public outcry about plastic in our oceans and the recent Climate and Ecological Emergencies declared not just here but across hundreds of councils and other organisations, now is the time to put an end to this unnecessary activity.

Councillor Vikki Slade will move and Councillor Rachel Maidment will second that

BCP Council proposes that:-

- 1. Releases of Sky Lanterns and Helium Balloons should not be permitted from land owned by BCP Council.**
- 2. Releases of Sky Lanterns and Helium Balloons should not be permitted at any events licensed by BCP Council.**
- 3. BCP Council Communications team should consider amending their literature to include ideas for alternative commemorative actions, drawing attention to the ban on council land and discouraging organisers from using Sky Lanterns or Balloon Releases at events on private land.**

B – Fur Free Markets

Councillor Rachel Maidment will move and Councillor Vikki Slade will second that:

BCP Council notes that:

- **The United Kingdom has outlawed the farming of animals for their fur on ethical grounds since 2000 and that the use of one of the most common traps used to catch animals for their fur has been illegal for many years.**
- **Nonetheless fur products are imported from overseas nations, particularly China, where such bans do not operate and where there is virtually no animal welfare legislation in force.**
- **Real fur comes from animals raised in deplorable conditions or trapped in the wild and killed inhumanely.**
- **Regrettably these products are often found for sale on public markets in the UK and customers can inadvertently buy them thinking them to be made of imitation fur.**

Accordingly BCP Council resolves to:

- **Prohibit the sale of any product wholly or partially made with real animal fur on Council owned land and at Council run or Council leased markets. This ban to cover such items as fur coats, vintage fur, fur shawls, garments with fur trim, fur pompom hats, and fur accessories and trinkets.**

- **Support the Fur Free Markets campaign of the animal welfare charity, Respect for Animals, the UK's leading anti-fur organisation, by:**

Ø Becoming a signatory to the initiative.

Ø Seeking the advice and assistance of the charity in the enforcement of this ban

9. Questions from Councillors

The deadline for questions to be submitted to the Monitoring Officer is 10 February 2020.

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.

BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
COUNCIL

Minutes of the Meeting held on 17 December 2019 at 7.00 pm

Present:-

Cllr D A Flagg – Chairman

Cllr G Farquhar – Vice-Chairman

Present: Cllr H Allen, Cllr L Allison, Cllr M Anderson, Cllr S C Anderson, Cllr M Andrews, Cllr J Bagwell, Cllr S Baron, Cllr S Bartlett, Cllr J Beesley, Cllr D Borthwick, Cllr P Broadhead, Cllr M F Brooke, Cllr N Brooks, Cllr D Brown, Cllr S Bull, Cllr C R Bungey, Cllr R Burton, Cllr D Butler, Cllr D Butt, Cllr J J Butt, Cllr E Coope, Cllr M Cox, Cllr M Davies, Cllr N Decent, Cllr L Dedman, Cllr B Dion, Cllr B Dove, Cllr B Dunlop, Cllr M Earl, Cllr J Edwards, Cllr L-J Evans, Cllr D Farr, Cllr L Fear, Cllr N C Geary, Cllr M Greene, Cllr N Greene, Cllr A Hadley, Cllr M Haines, Cllr P R A Hall, Cllr N Hedges, Cllr P Hilliard, Cllr M Howell, Cllr M Iyengar, Cllr C Johnson, Cllr T Johnson, Cllr A Jones, Cllr J Kelly, Cllr D Kelsey, Cllr R Lawton, Cllr M Le Poidevin, Cllr L Lewis, Cllr R Maidment, Cllr S McCormack, Cllr D Mellor, Cllr P Miles, Cllr S Moore, Cllr L Northover, Cllr T O'Neill, Cllr P Parrish, Cllr S Phillips, Cllr M Phipps, Cllr K Rampton, Cllr Dr F Rice, Cllr C Rigby, Cllr R Rocca, Cllr M Robson, Cllr V Slade, Cllr A M Stribley, Cllr T Trent and Cllr K Wilson

42. Apologies

Apologies were received from Councillors A Filer, C Matthews, M White and L Williams.

43. Declarations of Interests

There were no declarations of interest made on this occasion.

44. Confirmation of Minutes

The Minutes of the Council meeting held on 5 November 2019 were confirmed as a correct record and signed.

45. Chairman's Announcements and Introduction

Death of Former Councillor

The Chairman referred with regret to the recent death of former Borough of Poole Councillor David Gillard. The Chairman called on Councillor Judy Butt who paid tribute to David Gillard. Councillors stood in silent tribute.

46. Public Issues

The Chairman advised that 3 public questions and 2 statements have been submitted for the meeting.

Public Question from Philip Stanley-Watts

At the time of this year's air festival trees were promised but nothing has happened yet. So when is the BCP area going to get these trees - they should be planted in particular areas to enhance the environment, and also to address the problem of flooding. In relation to natural defences, introducing beavers and water voles with soakaways along river banks in the BCP area?

Response by Councillor Lewis Allison (Portfolio Holder for Tourism, Leisure and Communities)

Work has been going on continuously since the Air Festival to identify the most suitable sites for the 240 trees which will offset the emissions from the air displays. Working with the Arboreal team, Tourism has been liaising with schools across the BCP area and are in the process of finalising agreements with those that will be receiving trees. The balance of the trees will be accommodated by the Countryside team, either at Hicks Farm or other nature reserve sites across the area and planted by the end of March 2020.

Public Question from Dr Martin Price on behalf of East Dorset Friends of the Earth

According to the UNEP Executive Director, Inger Andersen, "we now must deliver deep cuts to emissions - over 7% each year", (26/11/19). This means Zero Net Carbon (ZNC) by 2034 at the latest. "If we don't do this, the 1.5C goal will be out of reach before 2030," she added.

Therefore, the BCP target of ZNC by 2050 is not a sufficient response to the Climate Emergency. Will the Council now set specific policy targets – such as those already proposed to it by Friends of the Earth - to enable all businesses and households to achieve ZNC by 2030?

Response by Councillor Felicity Rice (Portfolio Holder for Environment and Climate Change)

Thank you Dr Price. We are very grateful to Friends of the Earth for attending the Council's recent Climate Emergency Senior Managers' Network meeting to present their recommendations, and also for the comments submitted. The Friends of the Earth publication 'Your Climate Action Plan' has been used as the reference for many of the options for action in the draft document being considered today. This Council is aware of the urgency for action and is committed in the Climate & Ecological Emergency Declaration to work with partners, businesses and the wider community to set a target date for making the region carbon neutral.

Following approval by Council today, a Place Leadership Board will be established which will then set a target date and make recommendations to achieve the target.

Public Question from Dr Ruth Arnold (the question was read out by Dr Rebecca Smith)

I am a GP living in Poole and am representing Medact Dorset. BCP council is investing £141 million in the fossil fuel industry, via the Dorset County Pension Fund. I am aware that you are not able to speak on behalf of Dorset Council but want to ask if BCP Council will support fossil fuel divestment?

You have declared a climate emergency and we want to see serious commitment to this. Many councils have passed motions calling on their relevant pension funds to divest fossil fuels. Will BCP Council formally call on the Dorset County Pension Fund to divest fossil fuels?

Response by Councillor Felicity Rice (Portfolio Holder for Environment and Climate Change)

Thank you Dr Arnold.

The Paris Climate Agreement aims to limit warming to well below 2°C and pursue efforts to limit it to 1.5°C. The recent Intergovernmental Panel on Climate Change (IPCC) SR15 report emphasised the need to limit warming to the more ambitious 1.5°C target; we now know that 2°C of warming comes with unacceptable dangers to humanity (5). However, the fossil fuel industry has about 5 times more fossil fuels in its proven reserves than can be used if global warming is to be limited to even just 2°C (6). Despite this, it continues to explore for *even more* fossil fuels, and this is currently facilitated by investment from pension funds throughout the world.

“Lack of action on climate change threatens to make the world our children inherit a completely different world than we are living in today. Climate change is one of the single biggest challenges facing development, and we need to assume the moral responsibility to take action on behalf of future generations, especially the poorest”

Jim Yong Kim

World Bank President, back in 2012

With this in mind, it is worth noting that The Dorset Pension Scheme is currently worth around £3 billion and our 4000 officers that work for BCP, along with all the existing pensioners, will be interested to hear that a significant proportion, around 5%, of their pension fund is invested in fossil fuels. It is also helpful to note, that in surveys of pension funds, around 70% of members feel that their pension fund should not be investing in fossil fuels.

Since the membership of the Dorset Pension Fund changed in June 2019, divestment and climate change has been pushed up the agenda significantly by myself and Cllr David Brown from BCP.

Going out to consult with members of the pension scheme, and looking at the responsibilities of the Dorset Pension Fund with regards to our climate action steps going forwards is also part of the draft climate action plan that is on the agenda this evening.

The Dorset Pension Fund will be publishing an Investment Strategy Statement in 2020 which will clearly be an opportunity to guide investment so that the Dorset Pension Fund is protecting our planet and the future wellbeing of the people within the scheme, at the same time as creating investment.

Public Statement from Melissa Carrington on behalf of Extinction Rebellion Bournemouth, Christchurch and Poole on the response to the Climate and Ecological Emergency referred to at item 9 on the agenda.

Councillors, in July we asked you to give the Climate and Ecological Emergency your highest priority and allocate budgets and resources accordingly. I'm afraid that this action plan shows that our words were ignored. Pro-rata, based on other councils responses, this emergency needs a team of at least 8 dedicated council officers and a revenue budget of at least £750,000 a year in addition to very considerable capital spending. You cannot manage this on a shoe string, getting well qualified staff in place to deliver this must be your utmost priority. You've expressed an ambition now show some true leadership.

Public Statement from Michael Hancock on the response to the Climate and Ecological Emergency referred to at item 9 on the agenda (Mr Hancock was not in attendance and the Chief Executive read out the statement)

I very much applaud the draft action plan for Climate & Ecological Emergency that is shared with members today and opening for public consultation.

In particular the heading "Doing Things Differently" with the introduction of a Citizens Assembly and the launch of a Decision Impact Assessment Tool to embed sustainability.

I would hope that the future Engagement Strategy will find a way to embrace community-led innovation and that commissioning, and procurement practice adapted to support the collaborative approach needed to deliver true local community wealth building through the lens of climate change and the UN sustainability goals more generally.

There were no petitions submitted for this meeting.

47. Record of Decisions of Cabinet and minutes of other Committees

The Committee Minutes for the last cycle of meetings were received.

Voting: Agreed

48. Recommendations arising from Cabinet and Other Committees

Cabinet 13 November 2019

The recommendations arising from the meeting of the Cabinet held on 13 November 2019 were then considered and approved:-

Minute No. 82 – BCP Corporate Parenting Strategy

The Portfolio Holder for Children and Families presented the report and proposed approval as set out on the agenda. She outlined the development of the Strategy.

Voting: Unanimous

Minute No. 84 – Quarter Two Budget Monitoring Report

The Portfolio Holder for Finance presented the report and proposed approval as set out on the agenda. He outlined the detail of the new capital project for the Environmental Innovation Hub at Durley Chine and the funding arrangements including the acceptance of Coastal Communities Grant Funding.

Voting: Unanimous

Minute No 86 – Adoption of Bournemouth, Christchurch, Poole and Dorset Waste Plan

The Portfolio Holder for Strategic Planning presented the report and proposed approval as set out on the agenda. She explained that this was a legacy issue and referred to the three sites in the BCP area detailed in the officers report.

Voting: Unanimous

Minute No 87 – Adoption of Bournemouth, Christchurch, Poole and Dorset Minerals Site Plan

The Portfolio Holder for Strategic Planning presented the report and proposed approval as set out on the agenda. She explained that this was another legacy issue and the Plan had been developed over the last five years. Councillors were advised of the sites in the BCP area at Roeshot, Christchurch and White's Pit, Poole.

Voting: Unanimous

49. Review of the Political Balance of the Council

The Chairman explained how he would deal with the recommendations in the report, a copy of which had been circulated to each Councillor and a copy of which appears as Appendix 'A' to these Minutes in the Minute Book.

The Chairman moved recommendation (a) which was an arithmetical calculation showing the revised overall political balance together with recommendation (b) which was an affirmation of the current number of

seats on each Committee. The Vice-Chairman seconded recommendations (a) and (b).

RESOLVED that:-

- (a) the revised political balance of the Council as set out in the report be agreed.**
- (b) the allocation of the total number of seats be considered and approved.**

The Chairman then asked for moves in respect of recommendations (c), (d) and (e).

Councillor Slade, Leader of the Council moved the following motion which was seconded by Councillor Mark Howell:

“That the three seats be allocated as follows:

Audit and Governance Committee – Liberal Democrats Group – Councillor Mike Brooke

Children’s Services Overview and Scrutiny Committee – Poole People and All Group

Licensing Committee – Conservative Group”

Councillor Philip Broadhead explained that the two unaligned Councillors should remain on the Committees that they were on prior to resigning as members of Poole People and All Group as they both wished to continue on these bodies and to seek a majority control on the Audit and Governance Committee was not in the spirit of the political balance of the Council. He moved the following amendment seconded by Councillor Judy Butt.

“Councillor Julie Bagwell remains on Licensing Committee

Councillor Daniel Butt remains on Audit and Governance Committee

Children’s Services Overview and Scrutiny Committee for the Liberal Democrats to consider a nomination”

Councillors commented on the implications of the proposals, including the chairmanship of the Audit and Governance Committee and the requirements of the political balance of the Council. Following debate upon being put to the vote the amendment detailed above was lost.

Voting: For – 36; Against – 36; Abstentions – 0

The Chairman used his casting vote and the amendment was lost.

The original motion was then put to the vote:

Voting: For – 36; Against – 36; Abstentions – 0

The Chairman used his casting vote and the motion was carried. It was therefore:

RESOLVED that the three seats be allocated as follows:

- Audit and Governance Committee – Liberal Democrats Group – Councillor Mike Brooke**
- Children’s Services Overview and Scrutiny Committee – Poole People and All Group**
- Licensing Committee – Conservative Group**

50. Response to Climate and Ecological Emergency

The Portfolio Holder for Environment and Climate Change presented a report, a copy of which had been circulated to each Councillor and a copy of which appears as Appendix 'B' to these Minutes in the Minute Book.

The report presented a draft action plan to meet the commitments of the Climate and Ecological Emergency Declaration made by Council on 16 July 2019 and the Corporate Strategy objective to 'tackle the climate change emergency'. The Portfolio Holder referred to the dedicated Council team, the public and all the departments across the Council acting on the climate emergency – including stopping fuel poverty, making the streets safer for children and being as ambitious as possible. Councillor Bull seconded the recommendations in the report. He thanked Officers for the work that had been undertaken acknowledging that there were many ways in which the action plan could be strengthened. Councillor Bull commented on the impact of the Air Show.

Councillors considered the action plan comments included the need to move as quickly as possible, whilst supporting the principle in the plan expressing concern about the dismissal of the Air Show and the proposals for a congestion charge, the need for the working group to do further work as it had only met once, the role of the Overview and Scrutiny Board, emphasising that the plan was a living document and how eagerly the public were looking forward to contributing to the plan, the potential impact of electric cars and the need for financial input from Central Government. A Councillor highlighted the number of proposals within the plan and encouraged Councillors to consider each initiative. A Councillor emphasised that BCP Council was showing the way in putting policies in place and offering an open door for investors. Councillors were informed of the quote from English Nature and the importance to protect the acid heathland.

A Councillor indicated that she was pleased to support this plan as her 6-year-old son was challenging her on what action was being taken. A Councillor explained why she had previously voted against the motion on the Climate and Ecological Emergency. She explained that she felt that the proposed action plan was too ambitious.

The Portfolio Holder in conclusion explained that the challenges were not underestimated, and the comments made were noted and would be raised with the Working Group.

RESOLVED that Council supports the following course of action:-

- (a) Endorses the draft Climate and Ecological Emergency Action Plan as the basis for a public consultation with a final report back to Council;**
- (b) To take the delivery of this Council's Climate and Ecological Emergency commitments into account in setting the Medium Term Financial Plan, with a view to additional financial support being added to the Climate Change Reserve (£120k) and Salix Fund (£120k);**

- (c) **Continues commitment to participate in the Global Covenant of Mayors for Climate and Energy, single-use plastic reduction initiatives and work towards a plastic-free Council; and**
- (d) **Development of a new overarching Environment Strategy, to include climate change adaptation, mitigation, ecology and all related issues.**

Voting: For – 71; Against – 0; Abstentions – 1

51. Calendar of Meetings 2020/21

The Chairman presented the draft Calendar of meetings for 2020/21, a copy of which had been circulated to each Councillor and a copy of which appears as Appendix 'C' to these Minutes in the Minute Book and moved its adoption.

A Councillors urged Committee Chairs to consider the timing of meetings and the implications for Councillors in travelling across the conurbation during the rush hour.

RESOLVED that the calendar of meetings for 2020/21 as circulated be agreed.

Voting: Unanimous

52. Notice of Motions in accordance with Procedure Rule 13

No motions had been submitted for this meeting.

53. Questions from Councillors

Question from Councillor Diana Butler

Visitors to Poole have commented on the poor state of the town and lack of public toilets.

Poole Quay is a major asset for the local economy: including tourism, business, fishing, boating, industry, events and recreation.

If we, as a Council, are striving to improve our communities and increase the viability of our towns – can I request that accessible public toilets are provided for Poole Quay?

Response by Councillor Mark Howell (Portfolio Holder for Regeneration and Culture)

Thank you for your question Cllr Butler.

A review of Public Toilets at Poole Quay was carried out and approved by the previous Poole Cabinet in February 2016. Following this review two council owned toilets were closed (Old Orchard and the Watch Station facilities). At this point a community toilet scheme was introduced with six toilets in the town centre area.

Along with other then opposition councillors in Poole, I opposed closure of the toilets. The toilets at Old Orchard were in poor condition due to anti-social activity, but I did not have confidence in the community toilet scheme.

We are committed to improving the offer for visitors to Poole Quay. Since the May elections, the Unity Alliance administration has refurbished and reopened the toilets at the watch station. Having visited the toilets this morning I can confirm these toilets are accessible, including a separate disabled toilet and a ramp up to it.

The privately owned toilets at Dolphin Quays remained open to the public during this period as part of an ongoing planning obligation for the development. There used to be public toilets on this site. When the building was constructed it was a planning obligation that it included toilets that would be available to the public 24 hours a day.

Following regular claims of vandalism the owners of the building (not the original owners) applied for a variation to this condition. During the tenure of the previous Poole administration, a decision was taken by the planning department AGAINST the advice of the environment officers to relax this condition and as a result the toilets are, more often than not, closed to the public. Attempting to reverse this decision would be costly and may not be successful.

Supplementary Question from Councillor Diana Butler

Councillor Butler asked where are the toilets which are open.

Response by Councillor Mark Howell (Portfolio Holder for Regeneration and Culture)

Councillor Howell reported that they were next to Poole Bridge.

Question from Councillor Karen Rampton

Residents in Bournemouth Poole and Christchurch who choose to subscribe to the Garden Waste Service will from 2020 be asked to pay £46 for one bin.

In Poole and Christchurch, residents will put their green waste into a 240 litre bin. Residents in Bournemouth will however pay the same amount for the use of a 140l bin.

Would the Portfolio Holder for Environment agree that the principle of providing equitable services and charges across the BCP conurbation is a necessary and fair course of action?

And would the Portfolio Holder agree that the charge for Bournemouth residents for the Green Waste service is inequitable and penalises them?

And what does the Portfolio Holder intend to do to rectify this injustice?

Response by Councillor Felicity Rice (Portfolio Holder for Environment and Climate Change)

In September 2019, BCP Council's Cabinet approved a paper that considered options for aligning the 2020 Garden Waste Collection Service to offer some parity to residents across BCP Council. This was discussed at overview and scrutiny as well. There are currently several service differences, not just the bin sizes, but also, service length for Christchurch residents and variations in service price, discounts and incentives offered. The amended paper recommended:

the alignment of the annual garden waste collection service price across BCP Council for the 2020 service at £46 per household for one bin

the pro-rotas of the Christchurch service collection fee for 2020 at £37.65 per household to reflect the service length from April to December 2020

the retention of the current multiple bin options: a) For Bournemouth residents at a rate of £60 for two 140l bins (280l) and £80 for three 140l bins (420l) b) For Christchurch & Poole residents at the full one bin price (£46 per extra 240l)

A bin replacement programme swapping Bournemouth's 140l for 240l would incur capital costs of £289,000, plus delivery cost. Consequently, as any major service change for 2020, such as changing bin sizes, may prove to be contradictory to the Government's direction, it was considered prudent by BCP's Cabinet to maintain the current bin sizes across BCP.

Officers will be exploring options to deliver greater parity of service as soon as possible, with a timescale that works alongside the Government's new waste strategy, outcomes of the consultations and associated legislation.

Supplementary Question from Councillor Karen Rampton

Councillor Rampton referred to the payment Bournemouth residents would pay from 2020 and asked about proportional payments for a couple of years until the review was undertaken.

Response by Councillor Felicity Rice (Portfolio Holder for Environment and Climate Change)

It is not possible to align everything across the conurbation all at once and we need to do this in steps. There are other services that are not aligned at present such as the food waste services for example.

The meeting ended at 8.30 pm

CHAIRMAN

BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
OVERVIEW AND SCRUTINY BOARD

Minutes of the Meeting held on 18 December 2019 at 2.00 pm

Present:-

Cllr P Broadhead – Chairman

Cllr M Haines – Vice-Chairman

Present: Cllr M Anderson, Cllr S Bartlett, Cllr M F Brooke, Cllr M Earl,
Cllr G Farquhar, Cllr M Greene, Cllr N Greene, Cllr M Iyengar,
Cllr R Lawton, Cllr C Rigby, Cllr L-J Evans (in place of Cllr P Miles),
Cllr D Farr (in place of Cllr L Fear) and Cllr M Le Poidevin (in place of
Cllr R Maidment)

Also in attendance: Cllr L Allison (Portfolio Holder for Tourism Leisure and Communities)
Cllr D Brown (Portfolio Holder for Finance)
Cllr L Dedman (Portfolio Holder for Adults and Health)
Cllr S Moore (Portfolio Holder for Children and Families)

77. Apologies

Apologies were received from Cllr L Fear, Cllr R Maidment and Cllr P Miles.

78. Substitute Members

Notice had been received from the relevant Group Leaders (or nominated representatives) of the following changes in membership for this meeting:

- Cllr D Farr was substituting for Cllr L Fear
- Cllr M Le Poidevin was substituting for Cllr R Maidment
- Cllr L-J Evans was substituting for Cllr P Miles.

79. Declarations of Interests

There were no declarations of disclosable pecuniary interest.

Other declarations were made for the purpose of transparency as follows:

- Agenda item on Budget scrutiny of Adult Social Care: Cllr L-J Evans declared that she was a member of the Tricuro Executive Shareholders Group
- Agenda item on Bournemouth International Centre – Short Term Investment Plan: Cllr S Bartlett declared that he was a director of BH Live (Enterprises) Ltd

80. Confirmation of Minutes

RESOLVED that the minutes of the meeting held on 7 October 2019 and the two meetings held on 11 November 2019 be confirmed and signed as a correct record.

81. Public Speaking

There were no public questions, statements or petitions submitted to this meeting.

82. Scrutiny of the Medium Term Financial Plan (MTFP) Cabinet Report

The Board considered a report, a copy of which had been circulated and which appears as Appendix 'E' to the Cabinet minutes of 20 December in the Minute Book.

The Chairman welcomed everyone to the meeting. He referred to the recent Centre for Public Scrutiny (CfPS) development workshop, which had provided guidance to councillors on the approach to effective challenge and scrutiny of the MTFP and annual budget setting. Although there was limited time left for scrutiny this year, there would be opportunities for scrutiny to engage earlier in the process in future years. The purpose of this item was to provide the Board with an overview of the latest budget position across the Council, to be followed by more detailed scrutiny of two key areas of pressure which the Board had asked to look at: Children's Services and Adult Social Care. The Chairman asked Portfolio Holders to be prepared to expand if required on the summary information contained in their updates.

Budget Scrutiny – Medium Term Financial Plan Update

The Portfolio Holder for Finance outlined the key areas of focus in the report and its recommendations. He explained that good progress was being made in developing a robust and lawful budget for 2020/21. He highlighted the four main areas for consideration in the update position, as set out in paragraph 6 of the report. He reported that the current administration had inherited an unsustainable budget. The Shadow Authority had not addressed the deficit on the High Needs Block of the Dedicated Schools Grant (DSG) funding. The inclusion of the projected funding gap of £9.8million in the budget was not financially sustainable, and the Council was now faced with making difficult decisions in order to set a balanced budget for 2020/21.

The Portfolio Holder and the Section 151 Officer responded to questions on the report:

- Regarding the robustness of projections for the tax base growth for Council Tax, the Section 151 Officer explained that this was considered as part of the budget process. He explained how the projected increase of 0.86% from the growth in residential property numbers over those previously assumed had been calculated.
- The Portfolio Holder was asked if there was a rolling programme to address the net funding gap in future years, particularly in view of

growing pressures on the adult social care budget. He stated that he was confident that funding pressures would be addressed, primarily through the significant efficiencies arising from organisational transformation. He was asked whether the timescales for organisational transformation aligned with key budget milestones and explained that the delivery plan in Spring 2020 would give more indication of timings.

- A Board member asked how the growth in residential property numbers cross referenced with planning policy and housing requirements. The Section 151 Officer reported that this was not a straightforward calculation. It took account of council tax discounts, not just property numbers. The Portfolio Holder explained that the figures were difficult to anticipate as much depended on planning permissions and developers carrying these out.
- The Portfolio Holder confirmed that the assumptions around business rates were based on the Consumer Price Index and inflation was not built in.
- The Portfolio Holder explained that the additional £3million earmarked reserves to meet the cost of redundancies related to Tiers 4 and 5. It had not been included in the reserves before now.
- The Section 151 Officer clarified how the figure of £1535 as a council tax alternative average had been arrived at. He provided an overview of the Council Tax Harmonisation Strategy as set out in section e) in Appendix A of the report.
- There was no indication that the Government intended to reduce DSG High Needs Block funding to zero.
- The High Needs Block funding shortfall was not included in Figure 1 in the report as the DSG was a separate account. However, it did form part of the medium term financial planning process. The Portfolio Holder explained why the DSG was included in the External Auditor's Value for Money judgement.

The Portfolio Holder was asked for further information about the nature of the savings and efficiencies identified in areas other than children's and adult services to assist the Board in considering the report's recommendations. It was noted that the figures had changed since the last MTFP update in October. He explained that these were still a work in progress but would be outlined as part of the budget report in February in accordance with previous practice. It was suggested that Portfolio Holders should be invited to attend the next O&S Board to provide a better understanding of options being considered.

The Portfolio Holder provided further information on the tri annual revaluation of the Pension Fund and how the Council had achieved a resulting funding level of 92%. He was asked about the potential impact of the climate emergency on investments and explained that this was already an issue of discussion for the Dorset Local Government Pension Scheme and the Brunel Pension Partnership. As the Council's representative on these bodies he undertook to act in the overall best interests of its membership, balancing financial best interests with social and environmental responsibility. The Portfolio Holder was asked whether the

budget included provision for additional resources to address the climate emergency. He explained that there was no specific budget at the moment. The Council was doing what it could within existing resources with current Portfolio Holders and staff.

The Section 151 Officer was asked for his view on the Council's reserves. He explained that in his role as a statutory officer he was required to give a full assessment in the February budget report. At present the significant concern was the sustainability of the Council's position in respect of the DSG and the High Needs Block funding deficit. This position would be challenged by the External Auditor and would require further consideration in the preparation of the February budget.

The Portfolio Holder was asked for an assurance that protecting/increasing the Council's reserves would be a future priority. He confirmed that managing reserves effectively and keeping them at a sufficient level was a priority, to be balanced alongside other priorities including the development of a financial strategy to tackle the high needs block funding deficit and over time bring it back to a level where it could pay itself off. It was noted that there were already pressure on the reserves due to local government reorganisation (LGR), transformation and other major activity.

Budget Scrutiny – Children's Services

The Portfolio Holder for Children and Families outlined in more detail the main pressures and additional savings and efficiencies in relation to the 2020/21 budget for Children's Services, as summarised in Appendix A2 of the report. She talked through the most significant service pressures which amounted to £3.9 million in total, highlighting the following areas:

- She provided a detailed breakdown of the numbers of children in care cases and the associated costs. This was a needs-led budget with unavoidable costs. In general costs had increased due to the complexity involved in many of these cases.
- The number of children in care cases in Christchurch was higher than anticipated. This was a one-off situation as a result of LGR.
- There was a need to recruit and retain more local authority foster carers to address the increase in private fostering.
- There was a predicted £817k overspend in school transport costs for children with the Special Educational Needs (SEN). This was due to an increase in the number of entitled pupils.
- There were national and local pressures on the High Needs Block funding.
- There was no additional funding to support the increase in demand and expectations arising from changes to Education, Health and Care Plans (EHCP).
- Independent tribunal decisions could result in significant costs for the Council.

- There was an increase in SEN children being excluded from secondary school requiring alternative provision. This was not a good outcome for the children or in terms of costs.
- All these pressures were culminating in aggressive charging by private providers.

The Portfolio Holder reported that there was no simple solution to these problems and that a change of approach was required. She outlined a number of strategies which could be implemented, including a reduction in out of area placements, an increase in specialist provision in mainstream schools to reduce exclusions, and the alignment of tribunal services. It was noted that the recent restructure of the SEND service should result in more effective processes. Improvements were also required to joint commissioning arrangements particularly in relation to health. There was a need to lobby the Government for adequate funding for the High Needs Block if this was not provided in the Local Government Settlement.

The Portfolio Holder and the Service Director for Inclusion and Family Learning responded to questions on the report:

- The Service Director explained why the cost of funding a high needs child was so expensive. These cases were few, but often required a multi-agency package of health, care and educational needs for 52 weeks of the year, which no other organisations could provide due to the complexity of needs. Sometimes this provision could be in place up to the age of 25, by which time these young people would have transferred to Adult Social Care if required.
- It was clarified that the figure of £24million referred to in recent press reports related specifically to the Government's learning disabilities and autism national funding programme.
- The Portfolio Holder was asked about permanent exclusions and reported that the new Ofsted regime may also reduce the numbers.
- The Portfolio Holder was asked whether it was possible to reduce the number of EHCPs and their associated costs without having an impact on outcomes for the children involved. She confirmed that this formed part of the new strategy which was being developed.
- There was now one strategic board for the Virtual School. The Portfolio Holder was unable to say as yet whether the work of the Virtual School had an impact on the budget. It was noted that there was no councillor representation on the board.
- The Portfolio Holder was asked whether there was an opportunity to lobby central Government to take responsibility for the numbers of children in care and segregate the budget. She reported that the number of children in care was currently lower than the national average but higher than similar types of local authorities. There should be better funding overall for local government.

The Portfolio Holder was asked about the £1.9 million assumed savings and efficiencies and whether these might put services at risk. She stated that more detailed information on savings and efficiencies would be

available in the next budget update. She explained that the work around harmonisation and restructuring of services was ongoing. She had received assurance from the Corporate Director of Children's Services that the savings were deliverable. She assured the Board that the significant restructuring of the MASH (multi agency safeguarding hub) had been driven by more efficient ways of working rather than saving money.

The Board was generally supportive of the proposal to implement a council tax discount policy for BCP care experienced young people up until the age of 25, with effect from 1 April 2020. The Portfolio Holder responded to questions about the details of the policy and the criteria applied in assessing applications. The Service Director responded to a concern about some of the definitions and qualifying criteria used in the policy. In terms of context he explained that the threshold for young people to be placed in care was very high, and usually had longstanding and lifelong consequences for them. There was sufficient evidence that children in care could experience poor outcomes. It was suggested that the rationale for the policy should be made clearer so that all residents understood why the discount was being introduced.

Budget Scrutiny – Adult Social Care

The Portfolio Holder for Adults and Health outlined in more detail the main pressures and additional savings and efficiencies in relation to the 2020/21 budget for Adult Social Care, as summarised in Appendix A1 of the report. She provided a comprehensive summary of the services currently provided by the Council, and highlighted the following areas:

- The budget for adult social care made it difficult to be ambitious, Nationally the UK spent less on adult social care than the majority of Western Europe.
- Many young people with high levels of need transferred from children's services to adult social care services and this put pressure on the budget.
- The increase in the cost of care and support was a major budget pressure. The rise in costs was attributed to a number of factors, including an increase in staffing costs, and changes in local market conditions such as the loss of smaller providers.
- Predecessor councils had taken positive steps to develop the market by building and acquisitioning their own residential care provision.
- There was more demand for care packages for people with long term conditions, and an increase in life expectancy.

The Portfolio Holder outlined the opportunities for BCP Council to make efficiencies. She highlighted the issue of recruiting suitable staff. She talked about plans to harmonise the adult social care charging policy and introduce a 'one front door' proposal as part of organisational transformation. She reported that much of the Better Care Fund allocation had been absorbed by inflationary pressures.

The Portfolio Holder was asked if there were plans to build more Council owned care homes. She explained that firstly the Council had to establish what was required in terms of client needs and then design services accordingly. The Corporate Director of Adult Social Care reported that a needs analysis was being undertaken with health colleagues over the first six months of 2020, the results of which would be used to develop a strategy. This would be subject to scrutiny by the Health and Adult Social Care O&S Committee.

The Portfolio Holder talked about the ability to see the overall picture across BCP Council and the opportunity to include adult social care within the context of the developing Local Plan. There was consensus on the need to work with colleagues in strategic planning and housing to ensure that the care needs of the population were accommodated.

The Corporate Director responded to a question about the availability of live data to benchmark with local authority neighbours. She explained that while this information could be looked at with robustness for Bournemouth and Poole there were caveats in terms of how returns were completed, how data was used and how this translated into the local market.

The Portfolio Holder was asked whether there was a delivery plan for the savings identified in the report. Without a sufficient level of detail, it was not considered possible at this stage to be assured that the savings were robust and deliverable. It was explained that there were many threads to this work. The results of the organisational design work was a major focus and would be considered by the Health and Adult Social Care O&S Committee.

Reference was made to the Local Government Association cross party groups, which included Community Well Being, and the need for stronger BCP executive representation on these.

The Chairman on behalf of the Board thanked the Portfolio Holders for their updates. In conclusion the Board, while noting that the Local Government Settlement had yet to be announced and that a full risk assessment in relation to the budget would be provided in the February, agreed that more detailed information on budget work to date should be provided by Portfolio Holders at its next meeting in January.

RESOLVED that Cabinet Portfolio Holders be requested to provide further detail on budget work and risk analysis on the savings identified to date in figure 1 of the MTFP report to Cabinet of 20 December, to the Overview and Scrutiny Board in January, and prior to the budget being presented.

Voting: For – 9, Against – 6

83. Scrutiny of Regeneration Cabinet Reports - Budget related

Bournemouth International Centre Short Term Investment Plan

The Portfolio Holder for Regeneration and Culture presented the report to the Board, a copy of which had been circulated and which appears as Appendix 'F' to the Cabinet minutes of 20 December in the Minute Book. The Portfolio Holder referred to the recommendations in the report and welcomed any questions or comments from members of the Board.

- The Portfolio Holder was asked for further detail on the two options for the Purbeck Hall vertical extension. The Head of Leisure, as lead officer for the BIC development, explained that details of the remodelling programme including the level of investment required had been developed in consultation with a specialist consultant following the initial Cabinet report in July 2019. The identification and prioritisation of projects had been tested with BH Live and specialist officers.
- The Portfolio Holder responded to questions on the borrowing arrangements and the level of interest rate. The Head of Leisure confirmed that the income from BH Live supported the overall budget enabling the Council to borrow and invest in its assets.
- A Board member questioned the use of borrowing to fund maintenance, the cost of which should be covered by the operation. The Portfolio Holder stressed that the focus of the report was on investment.
- It was clarified that the lifespan of the works on the Purbeck Hall vertical extension was 25 years. This lifespan, and the costs and works timetable listed in Table 3 of the report related to Option 2, the more expensive and preferred option.
- The Portfolio Holder was asked whether the short-term investment would enable the BIC to host the larger political party conferences. He spoke about the difficulties in competing with other venues such as Manchester in attracting these bookings.
- A Board member commented on the huge amount of investment proposed compared to the figures given for other venues in paragraph 6 of the report. The Portfolio Holder explained that the figure for the BIC reflected the significant scale of the works and previous underinvestment.
- The Portfolio Holder confirmed that reference to climate emergency would be included in future reports.
- The Portfolio Holder was asked what impact the two options for the Purbeck vertical extension had on the key objectives for the remodelling. He explained that Option 2 was the preferred option because it provided more space, and this offered more scope for different configurations and the flexibility to run things concurrently.
- Board members commented on the ambition of Option 2 and that it would result in much needed improvements to the café area. The Portfolio Holder confirmed that the proposal would significantly increase the number of covers.
- The Portfolio explained that the order of projects listed in Table 3 gave priority to those projects which would have the highest impact

while being mindful not to affect events which had already been booked in.

The Portfolio Holder was asked why the consultation on the proposals had not been listed in the report. He explained that details had been provided in the previous report to Cabinet in July. It was suggested that this information should have been included in the current report, in view of the level of investment being sought and the public interest. It was noted that there had been no consultation with ward councillors or tourism partners. The Head of Leisure reported that a commercial decision such as this was primarily a matter between the Council and BH Live with support from specialist advisors and would not normally be subject to wider community consultation. He assured the Board that there would be engagement with key stakeholders as part of the longer-term reimagining of the BIC. The Head of Construction and Facilities Management responded to a question about the external advice received. She explained the role of ICW as specialist consultants in their field. ICW had held workshops and discussions with former and potential clients to identify what was required for the BIC to retain its place in the market in the short to medium term.

In conclusion the Board supported investment in the BIC but questioned the need to commit to the figure of £4.7million for short term remodelling at this stage, prior to the longer-term vision for the BIC being determined. The Portfolio Holder stressed that only £1.8 million of this figure would be committed in advance of the longer-term development options study. He stated that not approving the £4.7million at this stage may have an impact on tendering costs and event bookings.

RESOLVED that Cabinet be recommended to:

- 1) Delete recommendation a of the report;**
- 2) Amend recommendation b to read:**
‘Approves the use of up to £1.8m of Prudential Borrowing at assumed interest rate of 5.5% over 25 years’.

Voting: For – 11, Against – 4

Winter Gardens – including exempt information – It was noted that this report was no longer on the agenda for the Cabinet meeting on 20 December 2019.

The meeting ended at 5.45 pm

CHAIRMAN

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BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
OVERVIEW AND SCRUTINY BOARD

Minutes of the Meeting held on 18 December 2019 at 6.00 pm

Present:-

Cllr P Broadhead – Chairman

Cllr M Haines – Vice-Chairman

Present: Cllr M Anderson, Cllr S Bartlett, Cllr M Earl, Cllr G Farquhar, Cllr M Iyengar, Cllr R Lawton, Cllr P Miles, Cllr C Rigby, Cllr R Burton (In place of Cllr M F Brooke), Cllr J J Butt (In place of Cllr N Greene), Cllr D Kelsey (In place of Cllr M Greene), Cllr M Le Poidevin (In place of Cllr R Maidment) and Cllr J Kelly (In place of Cllr L Fear)

Also in attendance: Cllr L Allison, Cllr M Howell, Cllr M Phipps and Cllr V Slade

84. Apologies

Apologies were received from Cllr M Brooke, Cllr L Fear, Cllr M Greene, Cllr N Greene and Cllr R Maidment

85. Substitute Members

Notice had been received from the relevant Group Leaders (or nominated representatives) of the following changes in membership for this meeting:

- Cllr R Burton was substituting for Cllr M Brooke
- Cllr J Kelly was substituting for Cllr L Fear
- Cllr D Kelsey was substituting for Cllr M Greene
- Cllr J Butt was substituting for Cllr N Greene
- Cllr M Le Poidevin was substituting for Cllr R Maidment

86. Declarations of Interests

No declarations of interest were made in relation to any items on the agenda.

87. Public Speaking

There were no public questions, statements or petitions submitted to this meeting.

88. Forward Plan

The Chairman set out that the level of work coming through Cabinet would probably continue to necessitate the Overview and Scrutiny Board having two meetings each month and it was currently proposed that there would be one meeting in the afternoon followed by the originally scheduled evening meeting which would allow for substitutions and provide more flexibility.

The Board discussed the Cabinet Forward Plan items it wished to consider at the next meeting. The Board were advised that some items were likely to be postponed from the January Cabinet meeting. The Board agreed that further scrutiny was required for the following items:

- Smart Places Programme
- Fleet Replacement Funding Strategy
- BH Coastal Lottery
- Approval of Fixed Penalty Notices Policy for Environmental Crimes and associated pilot scheme for litter enforcement in Bournemouth Town Centre
- Community Infrastructure Levy (CIL) strategic and neighbourhood governance

There was some debate concerning the report on Leisure Centre Management and whether this should be included for scrutiny at this stage or when the final report was taken to Cabinet. The Chief Executive suggested that the Board may wish to receive further information and an opportunity to contribute once the review had been established. The Board agreed to place this as an item on its Forward Plan.

89. Scrutiny of Planning related Cabinet Reports

Poole Harbour Recreation Supplementary Planning Document (SPD) –

The Portfolio Holder for Strategic Planning was asked to introduce the report which had been circulated and which appears as Appendix 'J' to the Cabinet minutes of 20 December in the Minute Book. The Portfolio Holder outlined the aims of the report and recommendations. It was explained that this was a joint report with Dorset Council as the Poole Harbour area covered both local authorities and any changes would need authorisation from both Councils.

- The Board asked a number of questions to the Portfolio Holder including:
- How the SPD would be integrated with the new local plan. that it was The Portfolio Holder advised supplementary to it and would hold full weight in planning decisions.
- Whether the proposal to establish the Dorset Heathlands and Poole Harbour Advisory Group by extending the existing arrangements for Dorset Heathlands would ensure that the previous work of the Dorset Heathlands Advisory Group would continue and be integrated into the new group. It was confirmed that it would, and that the new group was an extension of the previous group to cover the harbour, as many of the same officers and partners would be involved;
- A discrepancy between a figure used in the report and a figure contained within the SPD was pointed out. The Head of Planning advised that the SPD had the correct figure and the Cabinet report would be amended.

90. Scrutiny of Regeneration related Cabinet Reports

Poole Regeneration – The Chairman asked the Portfolio Holder for Regeneration and Culture to introduce the report a copy of which had been circulated and which appears as Appendix 'A' to the Cabinet minutes of 20

December in the Minute Book. The Portfolio Holder outlined the aims of the report and recommendations. The report outlined high-level consideration of the work required to develop a Masterplan for the sustainable regeneration of Poole's Town Centre including possible options for the level crossing. The Board raised a number of issues with the Portfolio Holder including:

- Whether there was any evidence from network rail regarding the safety of the level crossing and whether there had been any funding from network rail confirmed. The Portfolio Holder advised that there were issues of confidentiality around any discussions which had taken place with network rail regarding this and also that the Portfolio Holder for Transport would be the best person to respond to this issue. Whilst moving the Poole Railway Station would make sense in a perfect world there were constraints to this including whether funding would be available and currently this issue was at a very early stage of consideration.
- The report included lots of high-level options but there were deliverability issues. The level crossing was an interesting start point for integration within the plan and also if the crossing was a danger what Network Rail would be doing to resolve the issue. The strategy was to ensure that Poole would be a vibrant and successful place into the future. There were possibilities of accessing the future high streets fund and network rail contributions.
- The geographic scope of the report covered a very large area. The Portfolio Holder responded that the Heart of Poole Project was artificially confined to a small area as only areas under Council control were included but this was an opportunity to consider wider options. Poole needed to become more attractive to investment and the masterplan would help to show this along with marketing and forging links with developers.
- A Councillor asked if there were parallel plans being developed for moving the railway station which would take many years and whether an incremental approach would be undertaken. The Portfolio Holder reiterated that the primary purpose was not moving the railway station, but it was something that would be factored in if the option became available. It was confirmed by the Service Director that the project team had been thinking in terms of a phased approach;
- The Chairman queried whether Poole could wait 5-10 years for something which could potentially be great but also may not happen. It was noted that there would be a rounded approach addressing the big picture as well as a more granular approach which would consider interventions along the high street. Plans and projects would become more evident over the coming months.
- The Board expressed concern that the work already undertaken on the Heart of Poole Project would be lost and action was needed now. The Portfolio Holder advised that the report explained how the money from the Heart of Poole would be used. The Service Director advised that the team would be working hard to ensure that the best parts of what had already been done would be utilised as possible.
- In response to a question the Portfolio Holder explained that Compulsory Purchase Orders (CPOs) were needed as an option on the table as a

bargaining chip and to follow through if necessary as not all areas identified for regeneration were owned by the Council. Some Councillors expressed concern at this due to previous experiences with CPOs. Following the Boards discussions, it was:

Resolved that:

- 1) Cabinet be recommended to build on existing work already done in the development of a revised Masterplan for Poole Town Centre;**
- 2) the revised Masterplan for Poole Town Centre be received by the O&S Board for scrutiny, once developed, and prior to wider consultation on the Masterplan;**

Voting: Unanimous

- 3) The Acquisition and Compulsory Purchase Order (CPO) Strategy be received by the O&S Board for scrutiny, once developed.**

Voting: For: 14, Against:0, 1 Abstention

The meeting adjourned at 7.31pm and resumed at 7.36pm.

91. Scrutiny of Tourism and Communities related Cabinet Reports

Community Engagement Strategy – The Chairman asked the Portfolio Holder to outline the report, which had been circulated and which appears as Appendix 'A' to the Cabinet minutes of 20 December in the Minute Book. The Portfolio Holder answered a number of questions put to him by the Board including:

- Whether there would be further consultation on the Strategy once it was produced. It was confirmed that there was.
- The Portfolio Holder was asked to consider what was best practice from across the country and what information the preceding authorities already had. A Board Member suggested that the Council also needed to be mindful that Area Forums could be successful but not always. The Portfolio Holder confirmed that best practice would be looked at when forming the final document but that this needed to be based on local communities.
- Board members expressed concern that there seemed to be a plan to consult different communities but without anything to consult on and that the preceding Council's would have had data from previous resident satisfaction surveys. It was suggested that a strategy should be created first, prior to public consultation. The Portfolio Holder advised that a finalised strategy would be developed within the year and that it was important to be starting from somewhere completely new.
- A Board member commented that there would always be winners and losers depending upon personal opinions which influenced whether people felt they had been listened to and questioned whether the Portfolio Holder was realistic in trying to achieve something different. The

Portfolio Holder reiterated that this was a new Council with new services and things were being run differently to previous Councils. There was concern from some Board members that the work of the preceding councils was not being utilised in the development of the new strategy it was therefore:

Resolved that Cabinet be recommended to build on known good practice and insight gathered by preceding authorities in the development of a Community Engagement Strategy.

Voting: For: 13, Against 0, 2 Abstentions

Super Hut Development, Fisherman's Walk: The Portfolio Holder for Tourism, Leisure and Communities was asked to introduce the report which had been circulated and which appears as Appendix 'A' to the Cabinet minutes of 20 December in the Minute Book. The following discussions raised a number of points including:

- That there was limited land available for the development of the super huts and that the cost of them to the average resident was prohibitive. The Portfolio Holder responded that all beach huts were luxury items and inaccessible to many. However, in terms of the goal of the project, to raise capital, he considered the project to be good;
- Other beach hut owners were often upset by new developments and asked what steps had been taken to ensure care for existing tenants. No tenants would be losing their beach hut, but the existing huts would be physically moved. All huts would retain a sea view. The super hut business model was already well established and demand for the new huts would be high.
- In response to a question the Portfolio Holder advised that the new huts were not for overnight use but were slightly larger than standard huts. It was not possible to have overnight huts in this location due to regulations requiring a minimum height above sea level.
- A Board member suggested that the hut design should work in harmony with nature and suggested that perhaps the huts could have green roofs. The Portfolio Holder welcomed this suggestion and that sustainability would be considered for all decisions.

The Board discussed whether the Council would be able to retain a hut so it could be used for charitable purposes to directly benefit those residents who were unable to afford to buy a super hut. The Board then:

Resolved that Cabinet be recommended to retain one of the proposed super huts for use by the Council for good causes and charitable purposes.

Voting: Unanimous

92. Scrutiny of Corporate related Cabinet Reports

The Local Industrial Strategy for Dorset – The Leader of the Council was asked to introduce the report which had been circulated and which appears as Appendix 'D' to the Cabinet minutes of 20 December in the Minute Book. The Board was advised that this was a joint strategy and had been signed off in the preceding week by Dorset Council's Cabinet. The Board raised a number of queries concerning the report including:

- The Chairman commented that as one of two equal players in the strategy BCP Council should have a great deal of influence and question the four areas included within the strategy. The Leader explained that there could only be a maximum of four areas included and there were areas within BCP and areas within Dorset which had some synergy. The Leader advised that the strategy was a culmination of work across both authorities and there were three drivers, which aligned to the Councils priorities, of wellbeing, natural environment and investment. The Leader advised the Board that the influence BCP in terms of what was included within the strategy was appropriate.
- A Member referred to a paragraph within the report concerning unlocking cultural assets and suggested that this should be included as a theme within the new Local Plan.
- A Member asked about the inclusion of Dorset as the natural home for creative and culture as opposed to somewhere else. The Board was advised that the creative and cultural element would include the Arts University, the digital sector along with the smart places development. There was a strong emphasis around Poole Harbour. The Leader advised that in developing the strategy for submission now the Council wanted to be one of the first from phase 3 to submit.
- A Board Member highlighted the importance of engaging with the local MPs. The Leader responded that she completely agreed and that she wanted to build on the existing base and maintain the strength of the existing local economy including the financial sector.

Smart Place Pilot (Lansdowne) – The Leader of the Council was asked to introduce the report which had been circulated and which appears as Appendix 'A' to the Cabinet minutes of 20 December in the Minute Book. It was noted that this was the culmination of a long journey began by Bournemouth Council. The Board was advised that there would be continuous monitoring for the pilot and that the results would be made publicly available. The following points were raised within the ensuing discussion:

- In response to a question it was confirmed that there would be no impact on trees from the Lansdowne Project and it was hoped that future projects would be able to learn from Lansdown in order to minimise any impact on trees.
- A Board Member questioned what was being done in terms of continuous monitoring of electromagnetic field (EMF) emissions from the 5G trial networks to ensure compliance with Public Health England (ICNIRP) guidelines as requested by the Overview and Scrutiny Board. It was confirmed that information from the monitoring would be placed on

the website so that there could be regular up to date information available.

- The Board had previously agreed to monitor this and the Chairman agreed that he would consider how best this could be achieved. It was noted that as soon as the technology goes in the information would become available.

In response to a question it was confirmed that most of the equipment would not require planning permission and these would start to be put in place whilst planning permission was sought for those part of the tech which did. It was noted that the 5G roll out in Brighton was blocked due to planning considerations rather than any other issues.

93. Future Meeting Dates

The current proposal for future meeting dates was noted.

The meeting ended at 9.14 pm

CHAIRMAN

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BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
OVERVIEW AND SCRUTINY BOARD

Minutes of the Meeting held on 13 January 2020 at 4.00 pm

Present:-

Cllr P Broadhead – Chairman

Cllr M Haines – Vice-Chairman

Present: Cllr M Anderson, Cllr S Bartlett, Cllr M F Brooke, Cllr M Earl,
Cllr G Farquhar, Cllr L Fear, Cllr M Greene, Cllr N Greene,
Cllr R Lawton and Cllr R Maidment

Also in attendance: Cllr L Allison, Cllr D Brown, Cllr L Dedman, Cllr A Hadley,
Cllr M Howell, Cllr S Moore, Cllr M Phipps, Cllr Dr F Rice and
Cllr V Slade

94. Apologies

Apologies were received from Cllrs M Iyengar, P Miles and C Rigby.

95. Substitute Members

Notice had been received from the relevant Group Leaders (or nominated representatives) of the following changes in membership for this meeting:

Cllr L Northover substituting for Cllr C Rigby
Cllr M White substituting for Cllr M Iyengar

96. Declarations of Interests

None

97. Public Speaking

No public statements or petitions were received.

One public question was submitted by Mr John Sprackling. This was received after the published deadline for questions, with the Chairman's consent it was agreed that the question would be put during consideration of the relevant section of the Budget Scrutiny item. The question referred to item 40 of the report, attached at Appendix 'A' to these minutes and was put as follows:

Is this is related to Note 12 of the Accounts for Seascope South Ltd for the year to 31 March 2019 posted on the Companies House website on 27/12/19 which reads...

12. Directors & Employees The Company does not employ any staff direct but seconds labour from the BCP Council. Total seconded labour costs for the year were £175,000 (2018: £196,000).

The number of staff as a full-time equivalent were:

	2019	2018
Operations	2.3	2.9
Administrative	0.0	0.0
Total	2.3	2.9

98. Budget Scrutiny

The Chief Executive made a statement advising the Board that some issues were still under negotiation and therefore needed to be treated as non-public at this time.

The Chairman reminded the Board of its decision at the last meeting to request further detail and a risk analysis of the savings and efficiencies identified. An outline of this information had been circulated to the Board prior to the meeting. The Portfolio Holder for Finance introduced the report and advised that the numbers in the current report and that provided to the Board in December would not match as changes to savings had been made in the intervening period. The Portfolio Holder also thanked the finance team for providing the breakdown of the savings information.

Assumed savings - A member of the Board questioned the deliverability of savings which were amber rated and commented that they would have preferred more detail in order to be assured that the savings were deliverable. The Portfolio Holder advised that the report format was historical in terms of the level of detail and the other Cabinet members were in attendance to provide more detail if required. It was noted that the Amber ratings could encompass a wide spectrum and were an indication that action was ongoing but not yet completed.

In response to a question the Portfolio Holder advised that he felt the figures within the report were currently the best that could be prudently provided and were sufficient to deliver required savings and provide a balanced budget.

The Board noted that LGR forecast savings of approximately £44m and the current savings were significantly less than this. The Portfolio Holder advised that BCP had driven out savings of approximately £19.5m from the current year and further detailed savings were contained within the report. A similar number would be driven through transformation savings.

In response to a question the Portfolio Holder gave assurance that the figures provided to the meeting were in line with those already reported within previous papers, it was noted that transformation savings would form part of the 2021/22 budget.

Resources – The leader advised that the amber at line 2 referred to duplicate contracts which were due to finish at the end of the year and minor staffing changes.

Children's – The Portfolio Holder provided the Board with further detail on the staffing savings which was at amber, this included savings from residual Dorset County Council Posts and service redesigns. The Board questioned the difference between the savings figure provided in December and the current figures, it was explained that the December figure reflected budget pressures from preceding councils which didn't materialise. In response to a question on the High Needs Block of the Dedicated Schools Grant the Portfolio Holder advised that it didn't fall within this process but would be considered by the Schools Forum that week. Work was also ongoing with the Department for Education to address this.

Adult Social Care – In response to a question the Portfolio Holder for Adult Social Care advised that the detail of line 9 would be considered further at the Health and Adult Social Care Overview and Scrutiny Committee the following week. Board members were invited to attend. With regards to line 15 which was at amber the Board was advised that this was in relation to savings generated by advisors to support self funders. It was noted that item 22 referred to joining up current catering teams to work through one central point. It was noted that fees and charges were currently at amber a public consultation was required.

A Board member enquired about the wording of line 23. The Corporate Director explained that there were currently two different ways of delivering this service but that she would look at the wording used to make sure this was consistent. In response to a question it was noted that the transformation savings identified were based on tried and tested methods from other local authorities and represented a mid-point in terms of what might be achieved. In response to a question the Portfolio Holder advised that whilst the service based impact would be looked at elsewhere the service user experience would not be reduced.

In response to the Board's enquiries it was suggested that further detail on the identified savings could be taken through the Health and Adult Social Care O&S Committee.

Regeneration and Economy – The relevant Portfolio Holders outlined the lines within the report which were rated as amber. In response to a question on line 25 it was noted that this was specifically on school bus routes for the current academic year and that service users had been consulted. In relation to a question concerning line 36 it was noted that a small amount was though harmonising and that the Portfolio Holder was confident that the changes in charges would keep up with the planned budget. A member questioned the savings identified against the adventure golf for the current year. It was noted that as the facility had only operated for half of the current year the assumed income from the facility needed to be adjusted. In response to a question it was noted that the beach hut income was due to

an increase across all areas but that full harmonisation across beach huts was still being scoped out.

Environment and Communities – The Corporate Director responded to the public questioned as outlined in the above minute advised that the saving was from the in-house Bournemouth maintenance team being employed to deliver across a larger estate and gaining efficiencies of scale. In relation to line 37 a Board member questioned how the identified savings were being made. It was noted that the savings related to the management of the services and not the services themselves. The Board commented on the fee alignment for the green waste service when different services were being provided. Others commented that this issue had been decided and further discussion was not relevant to the budget scrutiny.

The Chairman concluded the meeting and thanked the Portfolio Holders for responding to the Board's queries on their budget areas.

The meeting ended at 5.32 pm

CHAIRMAN

BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
OVERVIEW AND SCRUTINY BOARD

Minutes of the Meeting held on 13 January 2020 at 6.00 pm

Present:-

Cllr P Broadhead – Chairman

Cllr M Haines – Vice-Chairman

Present: Cllr M Anderson, Cllr S Bartlett, Cllr M F Brooke, Cllr M Earl,
Cllr G Farquhar, Cllr L Fear, Cllr M Greene, Cllr N Greene,
Cllr M Iyengar, Cllr R Lawton, Cllr R Maidment and Cllr C Rigby

Also in attendance: Cllr L Allison, Cllr Dr F Rice and Cllr V Slade

99. Apologies

Apologies were received from Cllr P Miles.

100. Substitute Members

There were no substitute members.

101. Declarations of Interests

There were no declarations interest received.

102. Public Speaking

There were no public statements, questions or petitions submitted to the meeting.

103. Forward Plan

The Chairman informed the Board of the items on the current Cabinet Forward Plan and put forward those items he considered the Board should scrutinise at its next meeting.

The Board agreed that the following items as suggested by the Chairman be included on the O&S Board agenda for February:

- Community Infrastructure Levy (CIL) strategic and neighbourhood governance
- Budget and MTFP
- Bereavement Services
- HRA
- Organisational Design Estates Strategy – previously agreed
- Seascope Group Ltd Strategic Plan

- Winter Gardens – previously agreed
- York Road – previously agreed

A concern was raised that the CIL item would need a significant amount of time and therefore maybe some of the other items should be reconsidered. The Chairman did not feel this would be necessary.

The Chairman also suggested that representatives from the three BIDs within the BCP area be invited to the next O&S Board Meeting to provide the Board with a foreshadow on emerging issues.

The Chairman advised the Board that when the O&S function was established it was agreed to have a review after the first year. This would take place in July; a timetable would be drawn up and further information would follow.

The Chairman raised a concern regarding a proposal to limit public questions to only items on the meetings agenda. The Chairman felt that this would constrict public engagement and felt that O&S in particular should be exempt from this. The Board debated this issue and there was general agreement with the Chairman. The Board therefore,

RECOMMENDED that:

‘the Audit & Governance Committee ensure that the key principle of engaging the public through Overview and Scrutiny, as outlined in the Constitution, can continue to be met; that public questions may be received by the O&S Board and O&S Committees on any issue within the remit of that O&S body and are not restricted to items already listed on the agenda for that meeting.’

The Chairman also advised the Board of his intention for the Board to commission a working group and this is something which would be progressed in the coming weeks.

104. Scrutiny of Corporate Related Cabinet Reports

Smart Place Programme - The Chairman asked the Leader to introduce the report a copy of which had been circulated and which appears as Appendix 'A' to the Cabinet minutes of 15 January in the Minute Book. The Portfolio Holder outlined the aims of the report and recommendations. A number of points were raised by the Board in the ensuing questioning including:

- The impact of the smart place programme throughout the conurbation. The Leader advised that BCP were in talks with the companies providing super-fast fibre and they were keen to expand to the whole of the conurbation. Issues concerning transport would only work when looking at the full corridor across the area.

- Opportunities for businesses. It was noted that these were critical to the operating model. If, in order to fulfil the digital operating model, it needed to be developed in house there may be opportunities which were missed. The Leader advised that this paper is about the need for an investment plan to explore the different opportunities. Some part of the plan would be best delivered in house whilst others would be best delivered by partners within the sector in order to achieve the best possible outcomes.
- A Councillor questioned the need for accuracy to £400k in the figures when the total investment over 15 years was over £1bn. It was noted that the commitment to the investment plan did not commit to output and there was a significant benefit which would outweigh the cost; whilst noting the point on the point on the necessity of accuracy. The commitment from the plan was just over £250k. The figures had already been submitted to the Local Enterprise Partnership and gone through the first stage and due to go before the full board on 28 January. The issues raised with the figures would be looked into and the leader would provide a response by email.
- A Councillor asked about income streams, it was noted that there would be a full exploration of this within the investment plan but there was commercial sensitivity around what could be included within the paper.
- Concerning whether the project was likely to be approved the Leader advised that the LEP were looking to fund 7 or 8 projects and were required to spend remaining funds by March 2021. Other projects were becoming undeliverable and therefore the chances of the project getting funding were considered to be fairly good. Alternative options would be considered if funding from the LEP was not secured.

A Councillor commented that the only investment required to progress the project at this stage was £20k and the O&S Board should absolutely be supporting it and whether there was anything more the Board could do to support it. It was agreed that the Chairman should write to the LEP on behalf of the Board supporting the project. It was suggested that BCP was both the physical and digital gateway to the area. This aspect of the Local Industrial Strategy should be included in the letter.

105. Scrutiny of Leisure and Communities Related Cabinet Reports

BH Coastal Lottery Small Grant Scheme Criteria and Proposal to Extend BH Coastal Lottery Across BCP - The Chairman asked the Portfolio Holder for Tourism Leisure and Communities to introduce the report a copy of which had been circulated and which appears as Appendix 'D' to the Cabinet minutes of 15 January in the Minute Book. The Portfolio Holder outlined the aims of the report and recommendations. A number of points were raised by the Board in the ensuing questioning including:

- That funding for smaller amounts for local charities was difficult to come by and welcomed the expansion. The scheme would be open to Charities from March this year;
- A Councillor had received a letter raising concerns that the Council was encouraging gambling and questioned how the risk of potential gambling addiction would be mitigated and what safeguarding measures were in

place. It was reported that underage gambling would be difficult as a bank account was required, and age had to be verified in order to buy tickets. People in general would buy 1-2 tickets per week and then had to wait for the results from the draw. Due to the fact there was no instant gratification the risks of gambling addiction were minimal. Although any user could self-refer for a refusal to sell further tickets. The scheme was also required to make a donation to gambling addiction charities.

- A Councillor commented that it was great that people could choose where the funding was going and was a form of charitable donation.
- In response to a question about how the funding for good causes would be split once the scheme was expanded geographically the Board was advised that the BCP wide scheme would start from zero as the previous funding pot would be fully distributed first.
- Councillors asked about studies of gambling addiction in relation to the Bournemouth Lottery. It was explained that there wasn't any known but previous research had taken place when establishing the lottery. This could be circulated by email if Councillors wanted it. If there was a significant increase in the quantity of tickets an individual was buying, they would be contacted by the company running the lottery.

Pilot scheme for the use of fixed penalty notices for relevant environmental enforcement issues and associated policy -

The Chairman asked the Portfolio Holder for Tourism Leisure and Communities to introduce the report a copy of which had been circulated and which appears as Appendix 'E' to the Cabinet minutes of 15 January in the Minute Book. The Portfolio Holder outlined the aims of the report and recommendations. A number of points were raised by the Board in the ensuing questioning including:

- Whether the beachfront would be included within this scheme. It was noted that there was no motivation for specific targets or unnecessary fines. It was important that the beachfront would be included and it was one of the worst areas. The Portfolio Holder confirmed that he had confidence in Council Officers ability to be impartial and neutral in delivering the scheme.
- There was a perception that the previous scheme was extremely harsh but there was no profit involved for Bournemouth.
- A Councillor asked how the amount for the fines was arrived at and the Board was advised that there were benchmarked and were inline with other areas.
- In response to a question it was explained that the Community Safety Accreditation Scheme officers would provide statements as evidence as part of their general role.
- The Board asked about restrictions of the scheme on those who were homeless and about action taken being proportionate. It was noted that there would need to be discretion in the issuing of notices.
- A Councillor asked about how the success of the project would be measured. It was noted that it was difficult to gauge how much litter was actually dropped in the area and public perception would be a better indication of the scheme's effectiveness.

- The Board was informed that Dorset Police were aware of the pilot scheme and the communications strategy for ensuring that the public were aware of the project was being considered.

The Chairman thanked the Portfolio Holder for attending and responding to the issues raised on his reports.

106. Scrutiny of Environment Related Cabinet Reports

The Chairman asked the Portfolio Holder for Environment and Climate Change to introduce the report a copy of which had been circulated and which appears as Appendix 'B' to the Cabinet minutes of 15 January in the Minute Book. The Portfolio Holder outlined the report. A number of points were raised by the Board in the ensuing questioning including:

- The Board asked for information on what was included within the £4m of funding. It was explained that this excluded Christchurch's fleet for which separate funds had been identified. It included 140 vehicles in total including highways vehicles;
- The Board asked about the considerations given regarding more sustainable vehicles versus the cost of replacement vehicles. The Portfolio Holder commented that the first priority was reducing the amount of waste produced and therefore reducing the need for vehicle use. The current investment from government in electric vehicles was not sufficient and they were therefore still very expensive, 2 to 3 times the price of normal vehicles and BCP did not have the budget available.
- Unfortunately much of the fleet needed replacement in order to continue services over the next few years. Availability of electric vehicles was also an issue.
- A Councillor asked about how much BCP was prepared to spend in monetary terms and in carbon terms. The Portfolio Holder commented that she was looking at a way to value the environmental and economic issues.
- In response to a question the Service Director advised that the Dorset contracts would be coming back in-house to BCP in April and services would be continuing as they were. The fleet would be moving to a sustainable fleet over a period of time to meet the Council's carbon-neutral ambitions;
- The Board raised concerns regarding the lack of detail within the report regarding the vehicle replacement. It was noted that in a previous version of the report these were included but a corporate decision was taken to remove this information as it was a lot of data and would be meaningless to most. The Corporate Director undertook to provide the details of the schedule of vehicles to Cabinet and O&S Board. The Board were concerned that it did not have the level of detail needed to scrutinise properly and that Cabinet did not have all the information available.
- A Councillor raised further concerns about the lack of a long-term fleet strategy along with this report and was disappointed that the two issues had not been brought together. The current necessity for fleet

replacement would target environmental credentials as all cars coming in would improve the current baseline.

- The Board questioned whether different options had been modelled, including high tech vehicles and lease/hire options, as there was no detail contained within the report.
- Concerns were raised again on the lack of detail forthcoming from the report and Portfolio Holder and questioned whether Cabinet had the information it needed to take a decision. Others noted that funding for this had already been approved and the detail was not required, and officers needed to be able to proceed. The Portfolio Holder suggested that the O&S Board could have asked for more information prior to the meeting.

It was moved and seconded that a recommendation be made that the recommendations at 'a' and 'b' in the Cabinet paper should not be discussed but should come back to Cabinet in a separate paper.

Voting: For 2, Against 10, 2 abstentions

There was further discussion about the most appropriate course of action given the Board's dissatisfaction with the information contained within the Cabinet paper. It was agreed that the Board would not make a formal recommendation but that the Chairman should share the general views of the Board with the Cabinet.

107. Future Meeting Dates

The Chairman confirmed that there was likely to be O&S Board meetings at both 2.00pm and 6.00pm on 10 February. The dates for the meetings in March and April were under discussion.

The meeting ended at 8.29 pm

CHAIRMAN

BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
CHILDREN'S SERVICES OVERVIEW AND SCRUTINY COMMITTEE

Minutes of the Meeting held on 26 November 2019 at 6.00 pm

Present:-

Cllr R Burton – Chairman

Cllr L Lewis – Vice-Chairman

Present: Cllr M F Brooke, Cllr E Coope, Cllr J Kelly, Cllr L Northover,
Cllr M White, Cllr B Dove and Cllr P Hilliard

Co-opted: M Saxby, Diocesan Representative
P Martin, Parent Governor Representative

Also in attendance: Cllr S Moore, Portfolio Holder, Children's Services
J Spence, H Ball, A Mears, H Mills and G Baraldi, Young People
Representatives

34. Apologies

Before the apologies, the Chairman welcomed and introduced the new Co-opted Members and the five young people who were in attendance.

Apologies for absence were received from Councillors Geary, Hall and Phillips. Councillor Bagwell was absent.

35. Substitute Members

Councillor Dove substituted for Councillor Phillips and Councillor Hilliard substituted for Councillor Geary.

36. Declarations of Interests

None.

37. Confirmation of Minutes

RESOLVED that the Minutes of the Children's Services Overview and Scrutiny Committee held on 10 September 2019, having been previously circulated, be signed by the Chairman and confirmed as a correct record.

38. Public Issues

No public items had been received.

39. BCP's Children's Services Self-Assessment Quarter 2 October 2019

The Service Director, Community Learning and Commissioning, advised that, in line with best practice expectations, BCP Council had produced an updated Quarter 2 Self Assessment of its current performance in delivering Children's Services. This would guide and inform service and practice improvement activity.

The Service Director provided a brief overview of the headlines highlighting areas of strength, as well as planned key areas which required focused development and improvement.

The Committee discussed the Report and comments were made as follows:

- In response to a query regarding the 47 children in care identified as being at risk, the Committee was advised that regular reporting took place. Meetings were held which considered higher risk young people and ensured clear individual action plans were implemented. The Signs of Safety approach was being used by Children's Services who worked with partner agencies for early intervention in order to reduce and prevent child exploitation
- In response to a query about the return to home interviews for children who had been missing being low at 52% in 3 days, the Committee was advised that Children's Services were aware significant improvement was required and policies and protocols had recently been reviewed to improve in this area.
- The Corporate Director advised that a virtual school had been introduced to deal with the most vulnerable children. It was hoped this would provide more positive educational outcomes for the children in care who were currently not on roll. The Committee was reassured that any opportunity to get those children back in to full time education was being explored
- It was clarified that at Appendix A: Permanence Scorecard, the reason for the not applicable (n/a) insertions was it was a set of indicators to manage and monitor performance and sometimes figures were not available as a comparator or the target was not appropriate to be 'RAG' (Red, Amber, Green) rated
- The Committee was advised that prioritising in Children's Services was a difficult challenge as not every indicator could be given priority, however it was important to check that the priorities being focused on were the right ones. It was highlighted that managing the change for staff and service users was a priority together with the following areas: MASH, adolescents, assessments and robustness of plans.
- Regarding the reorganisation, the Committee was reassured that every effort was made to ensure consistency of social worker relationships with users and changes to this would only have been made if a social worker moved into a different area within the service

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- Clarity was given over the assessed and supported year in employment (ASYE) and the average number of social workers a child would have contact with in the service
- The Committee was advised that the Early Help workforce were continuing to work through a significant period of change
- In response to a query regarding the Amber ratings on the Children's Services Development Improvement Plan (DIP) 2019/2020, the Committee was advised that they meant improvement was still ongoing and necessary. The Service Director then explained each of the 3 amber ratings in more detail and the work that was being undertaken to progress them to Green ratings.
- When considering priorities, the Corporate Director reassured the Committee that no one cohort was considered less important however they needed to be based on whether a child was at risk, ensuring statutory duties were fulfilled and meeting the needs of all the users. In order to achieve this, the need for a strategic lead and overview was required
- The Committee was advised of the importance of developing early response and intervention for any family or child in need to ensure the child was safe in its home, school and community and that BCP Council was engaging with schools to enable a positive and proactive relationship
- In response to a statement in the Self Assessment which said that 'the BCP educational outcomes were some of the highest nationally', the Committee was advised that fuller details of the outcomes would be brought before the Committee at its next meeting. It was requested that the national and BCP figures be circulated to the Committee for consideration
- It was clarified that the Early Help Decision maker and Case Progression Manager posts were created to ensure the early help system was connected and meaningful and with regards to decision making, swift action without bureaucracy ensured efficient and effective working
- In response to a query regarding the percentages detailed throughout the Self Assessment, the following was clarified:
 - The different percentages relating to staff vacancies was as a result of breaking down the figures in three different ways: true vacancies, those covered by agency staff and vacancies which were currently not filled
 - Clarification over the figures relating to Care Experienced Young People was provided with concern shown regarding the percentage of 17-21 year olds who were not in employment, education or training (NEET). The Corporate Director advised that some of the young people who were classed as NEET was because they were currently sectioned, in prison or in a young person's institution.
 - Considering the Youth Justice System, it was highlighted that Bournemouth and Poole's figures were higher than the regional and national averages with regards to first time entrants into the system and the rate of reoffending. The Corporate Director

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advised that she was a new member of the Pan Dorset Youth Offending Services Board where the same concern had been highlighted and new schemes and initiatives were in place for early help with partner agencies, which it was hoped would address this. Further information at a future meeting date was offered relating to this

- The Corporate Director advised of the 'no wrong door' approach which was a series of early intervention, multi agency approaches which monitored and supported the most vulnerable children and young people within the community
- In response to a query regarding the KS1 results, the Committee was advised that due to the small number of children involved, it doesn't take much to impact on the results for example, having a higher proportion of boys within the year group could lead to lower attainment levels
- It was noted that there was no requirement for national benchmarking data for KS3 although schools still considered data internally
- The Chair highlighted the terminology in the report of care leavers needed to be changed to young people with care experience
- One of the young people in attendance concluded by stating that early intervention was crucial to help provide better outcomes for children and young people.

RECOMMENDED that having scrutinised the BCP Children's Services Self-Assessment with associated development and improvement plan, the Committee's comments be noted.

40. Children's Social Care Workforce

The Service Director, Children and Young People's Social Care advised that the Report provided an update on the progress of implementing the Children's Social Care restructure and a snapshot of the current profile of the workforce.

In response to a query from a Committee Member, it was noted that the one of the methods used to recruit and retain newly qualified staff was the 'Step Up to Social Work' programme.

RESOLVED that the Report be noted and the Committee be assured about the current workforce position and recruitment and retention activity.

41. BCP's Response to Child Exploitation (an update)

The Service Director, Inclusion and Family Services advised that this Report provided an update on recent and proposed arrangements to support children and young people at risk of exploitation. It was noted that

CHILDREN'S SERVICES OVERVIEW AND SCRUTINY COMMITTEE
26 November 2019

this item was following a request from a Committee Member that county lines and knife crime within schools be reported on.

The Committee commented on the Report as follows:

- Concern was shown over the fixed term and permanent exclusion rates detailed and the Chair advised that this was an area in which he wanted more in-depth scrutiny to take place. The Service Director responded that work was needed with schools within BCP to understand and respond to children and that the reasons why the exclusion rates were so high required further investigation
- The Councillor who requested this item expressed concern regarding the increase in county lines incidents and the number of children who carried knives within schools. He felt that getting Police into schools to discuss these issues would be beneficial
- Some of the young people in attendance provided their experiences and knowledge of young people carrying knives in local schools and the negative impact it can have to other students. It was felt a clear message regarding not needing to carry knives to feel safe needed to be communicated to pupils
- The Corporate Director advised that whilst the local authority could not prevent children carrying knives within local schools, helping to build good relationships between Dorset Police and local schools, focusing on promoting good ways of working and ensuring local information was shared with relevant partners could help tackle these issues.
- Following a request, the Corporate Director advised she would discuss information sharing to help Councillors understand prevalence and specific areas of concern with the Community Safety Partnership and if this information could be shared, she would ensure it was
- A young person in attendance felt an important message which needed to be conveyed to these young people was that actions do have consequences and if you carry a knife, the police have the power to arrest and charge you
- Clarification was sought over the 'upper' and 'lower' limits shown on the graphs and it was advised that these were the upper and lower limits for BCP. It was noted that these were not useful and would be removed. National and regional comparators were requested as it was felt they would be more informative
- The Vice Chair advised she had attended a conference on knife crime and gave the title of a useful video on YouTube.

RECOMMENDED that the Committee note the contents of the Report and request an update on the proposals contained within it at an appropriate time.

42. Update on the development of the BCP Front Door Services following the Peer Review

The Service Director, Children and Young People's Social Care advised that BCP Council was invited to join the Partners in Practice program funded by the Department for Education (DfE) to support the Council regarding its front door services which included the Multi Agency Safeguarding Hub (MASH). The review had identified strengths and areas for considered improvement and an action plan had been developed to progress this.

The Report set out the headline development plan of joint work to redesign the front door services in order to make it more efficient and effective. The timescales for this work had already been highlighted at Agenda Item 7 above.

There was no Committee discussion on this item.

RECOMMENDED that the Report be noted and an update on the delivery of the development plan be provided to the next Meeting.

43. BCP Corporate Parenting Strategy

The Portfolio Holder for Children and Families advised that this item had been to Cabinet and was on this Agenda for information only. She was pleased to highlight that as part of the Medium Term Financial Plan (MTFP), there would be a discount on Council Tax for Care Leavers until the age of 25.

The Corporate Director, Children's Services concluded that the Strategy detailed BCP Council's aspirations, principles and provided a foundation for what could be delivered to ensure positive outcomes.

RECOMMENDED that the contents of the Cabinet report be noted.

44. Forward Plan

A Committee Member requested the addition of an item to scrutinise the in year budget position for Children's Services.

45. Dates of Future Meetings

The dates and venues of the future meetings were noted.

The meeting ended at 8.00 pm

CHAIRMAN

CORPORATE PARENTING BOARD

MONDAY, 16TH DECEMBER, 2019

Present: Councillor Sandra Moore – **Chairman**

Councillor Richard Burton
Councillor Lisa Lewis
Councillor Jane Kelly
Jane White, Social Care Representative
Kerry-Marie Ruff, Housing Representative
Penny Earney, Health Representative
Lesley Bond, Foster Carers Representative
Insight Representative, Children in Care Representative
Unite Representative, Children in Care Representative

Officers in attendance: Julian Radcliffe, Director of Children and Young People
Penny Lodwick, Service Manager - LAC and Care Leavers Service
Jill Aiken, Senior QA and Improvement Adviser Safeguarding
Lisa Male, Participation Worker
Jeffrey Mason, Children & Young People

17 Apologies

Apologies received from Cllr M White, Judith Ramsden, Lorraine Mealings and Sian Thomas

18 Substitute Members

Cllr Kelly substituted for Councillor White
Kerry-Marie Ruff Substituted for Lorraine Mealings

19 Declarations of Interests

None declared

20 Confirmation of Minutes

The minutes of the meeting held on 14 October were approved as a correct record and signed by the Chairman.

21 Update on the Insight and Unite Work Programmes

Updates were received from the representatives from Insight and Unite, in particular, the following details were noted:

Insight

- The previous Care Leaver Forums across the conurbation had merged to create Insight to provide a more powerful voice for care experienced 16-25 year olds.
- So far, Insight had held 3 formal meetings and had focussed on delivering a training course to help understand what it's like being looked after by a Local Authority and positive feedback had been received.

- Insight would also be holding a consultation for care experienced children over the Christmas period and would be looking at the resulting feedback in February which would duly be shared with the Corporate Parenting Board.

Unite

- Unite would Meet on the first Thursday of each month.
- Its purpose was to explore what worked and what didn't, with the overall intention of seeking to establish improved support for children and young people in or experienced in care.
- Unite was working with Independent Reviewing Officers (IRO's) to consult with children and young people to establish a top 10 priorities for children in or experienced in care.

The representatives responded to comments and requests for clarification, details included:

- The primary difference between the two organisations was that Insight was made up of young people between 16-25, whereas Unite represented the under 16's.
- Insight often participated in the recruitment process for Social Workers as part of the interview process. Insight also played a part in the training of social workers.

22 Housing - Update on the Housing Strategy 2020

The Strategic Housing & Private Sector Manager introduced the item in the form of a PowerPoint presentation, a copy of which appears as Appendix 'A' to these Minutes in the Minute Book

She set out current housing profile and issues across the conurbation and the detail for future housing issues and priorities for housing options, including the detailing of a proposed timetable for the adoption of a strategy.

Responses to comments and requests for clarification included:

- Currently the empty properties team only operated in the historic Bournemouth area, although there was an aspiration to expand this across the conurbation following a service review.
- The Housing Team would aim to take into account the requirements of care leavers by working with colleagues in Children's services when developing the strategy, so as to help input and feed into the process, this was imperative to identify future needs which would shape the strategy.
- It was important that this process was done correctly to avoid children in care being placed in Bed and Breakfasts, which was happening on far too a regular basis, particularly for "difficult to place" young people.
- Having appropriate accommodation was key and it would be advisable for a care leaver to be involved in this process to provide input from their point of view – the representative from Insight indicated that he would be happy to assist.
- As part of the strategy, there was an ambition to bring in additional licensing rules to better regulate use of HMO's and ensure that they were of high quality.
- The Council was already playing a part in supporting care leavers aged between 18-25 with its proposals for Council Tax relief, this was due to be considered at the next meeting of the Cabinet, due to take place on 20 December 2019.

23 Health Reports

The Designated Nurse for Looked After Children presented a series of reports, copies of which appear as Appendices 'B' – 'E' to these Minutes in the Minute Book.

A video was also shown, which can be found at <https://www.youtube.com/watch?v=hLYyEizwSgE> which showed a group of children in care and care leavers discussing the support that was on offer, what worked well and areas for improvement.

Responses to comments and requests for clarification included:

- One of the most significant challenges was ensuring all procedures were followed within a reasonable amount of time and OFSTED identified that this was an area for improvement.
- Timing challenges were present largely due to limited capacity within the Looked After Children service, this was something that needed to improve through working with commissioning services in the form of a service review, but in the event that a suitable resolution was not found, the service would need to evaluate its options in order to maintain the service.
- It was hoped that a review could be complete in early 2020 and whilst in the interim, assistance was being sought from GP's, this was not considered to be an ideal option.
- It was important that the root of the capacity problem was solved and it had been identified that one of the key reasons for a delay in identifying the apparent capacity issue was the goodwill that had been shown by staff, had hidden this problem for several months, but this was no longer sustainable as staff were now finding themselves close to breaking point.
- Finding an alternative model was very much a work in process and the review would assist in its final shape. The reality though, was that there was a distinct lack of funding and physical resources to provide the desired service and until this changed, the situation would remain challenging.
- October figures were now available and had demonstrated that the situation had been exacerbated further since the September figures had been released. This meant that there was an increased demand on medical advice being sought.

The Chairman thanked the Board and supporting officers for their input and stressed the importance of the service being able to cater to children in care appropriately.

RESOLVED that the risk be added to the CPB forward plan to be monitored until improvement had been achieved, and sustained for a 12-month period.

24 Corporate Parenting Strategy - Development and Sufficiency

The Director for Children's Social Care presented a report, a copy of which appears as Appendix 'F' to these Minutes in the Minute Book.

Responses to comments and requests for clarification included:

- The strategy put a real focus on adolescents at risk of exploitation including care leavers and other vulnerable young people.
- It was essential to that the right information was shared between partner agencies and that there was not a language (terminology) barrier.
- The development plan could be RAG rated in order to highlight successes and areas for improvement.

RESOLVED that the development plan be RAG rated ready for the next meeting of the Board.

25 Quality & Impact Scorecard

The Director for Children's Social Care presented a report, a copy of which appears as Appendix 'G' to these Minutes in the Minute Book.

Responses to comments and requests for clarification included:

- It was hoped that a new framework prepared for OFSTED would reward schools for taking on school children later in their “school career”
- Schools needed to offer a flexible curriculum and work was ongoing to ensure better partnerships between Headteachers and the Local Authority to set the tone within the schools i.e. attitudes and values. It was acknowledged that some schools were too regimental in their approach to delivery of education and that one size did not necessarily fit all, particularly when dealing with children experienced in care, due to issues they may be trying to resolve – punitive sanctions were not always the best course of action and a balance needed to be found for managing behaviour standards.
- Many pupils with additional needs had suffered from reduced levels of support staff in school due to reduced funding being available.
- 10 children with experience in care had been given fixed term exclusions in the school year to date, which represented an amber measure on the RAG rating.
- There was going to be a recruitment campaign in January which would assist in reducing social workers caseloads, which were currently above average, although not excessively so.

RESOLVED that the Board pays particular attention to red and amber measures on the scorecard and that it be reviewed at each meeting of the Board

26 Forward Plan

The Corporate Parenting Board noted the forward Plan and agreed the date for an informal meeting of the Board to take place on Tuesday 17 March 2020.

Duration of the meeting: 5.00 - 6.31 pm

**Chairman at the meeting on
Monday, 16 December 2019**

BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
APPEALS COMMITTEE

Minutes of the Meeting held on 21 January 2020 at 10.00 am

Present:-

Cllr P Hilliard – Chairman

Present: Cllr S C Anderson, Cllr G Farquhar and Cllr N Hedges

51. Apologies

There were no apologies received for this meeting.

52. Substitute Members

There were none.

53. Declarations of Interests

There were none.

54. Confirmation of Minutes

The minutes of the meeting on 22 October 2019 were confirmed as an accurate record.

The minutes of the meeting on the 19 November 2019 were amended to reflect that Cllr G Farquhar was in attendance. Following this correction, the minutes were confirmed as an accurate record.

55. Exclusion of the Press and Public

RESOLVED that:- The Committee exclude the Press and Public for items 6 and 7 of the Agenda under Section 100(A)(4) of the Local Government Act 1972 on the grounds of the likely disclosure of exempt information, as defined in Paragraphs 1 and 2 in Part I of Schedule 12A of the Act, as the public interest in withholding the information outweighs such interest in disclosing the information.

56. School Transport Appeal

The Committee considered an appeal against the refusal to provide home to school transport assistance in the form of a taxi. In considering the appeal, the Committee had regard to all the supporting information provided on behalf of the appellant and by the Local Authority, including verbal submissions made by the Local Authority and the appellant at the meeting.

RESOLVED that:- Having taken careful note of all the evidence presented by all parties, the appeal, in respect of the appellant named

in Report at 6, not be upheld. The Committee agreed that the Home to School Transport Policy had been applied correctly and there were insufficient grounds to support a departure from the Council's policy on this occasion.

The meeting ended at 11.05 am

CHAIRMAN

BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
LICENSING COMMITTEE

Minutes of the Meeting held on 18 December 2019 at 10.00 am

Present:-

Cllr D A Flagg – Chairman

Cllr G Farquhar – Vice-Chairman

Present: Cllr S Baron, Cllr R Burton, Cllr D Butler, Cllr J J Butt, Cllr N Decent,
Cllr B Dion, Cllr D Farr, Cllr T Johnson, Cllr D Kelsey and
Cllr P Parrish

Officers in attendance: Nananka Randle, Licensing Manager
Frank Wenzel, Licensing Team Manager
Andrew Williams, Community Safety Manager
Michelle Cutler, Democratic and Overview & Scrutiny Officer

16. Apologies

Apologies for absence were received from Councillors J Bagwell, B Dunlop and B Dove.

17. Substitute Members

No substitute members had been appointed for this meeting.

18. Declarations of Interests

There were no declarations of interest.

19. Confirmation of Minutes

RESOLVED that the Minutes of the Licensing Committee on 25 September 2019 and the Licensing Sub-Committees on 1st October 2019, 15 October 2019, 29 October 2019 and 12 November 2019, be confirmed as a correct record and signed by the Chairman, subject to the following amendment to the Licensing Committee on 25 September 2019:

- **List of attendees to be corrected to show that one member of the public was present.**

Voting: Unanimous

20. Public Issues

There were no public questions, statements or petitions received for this meeting.

21. To agree a Draft Statement of Licensing Policy for public consultation

The Committee considered a report requesting members to agree the draft Statement of Licensing Policy for BCP Council ready for public consultation.

The Committee was advised that the Licensing Authority was required to consider and review the Statement of Licensing Policy every five years. With the formation of the new BCP Council on 1st April 2019 there was a need to create a new Statement of Licensing Policy which covered the entire new council area and that reflected the needs of the Authority.

The Licensing Manager explained that the draft Statement of Licensing Policy was distributed to all members of the Licensing Committee following the 'Review of the draft Statement of Licensing Policy' session which took place on 19th November 2019.

If Committee members were happy with the document, it would go out to public consultation before being brought back to the Committee for consideration. The document would then be presented to full Council for approval.

The Committee then reviewed the draft document on a section by section basis, and all amendments were made in real time by the Licensing Manager.

The Committee was advised that the entire document would be formatted and standardised prior to it being sent out for public consultation.

RESOLVED that the draft Statement of Licensing Policy, as amended by the Licensing Committee, be sent out for public consultation for a period of 12 weeks from 1st January 2020.

Voting - Unanimous

22. Site Visit Protocol

The Committee considered a report in respect of a proposed protocol for Licensing Committee and Sub-Committee site visits. The protocol set out the purpose of a site visit, the process for requesting and agreeing a site visit and the procedures to be followed in conducting a site visit.

It was highlighted that although site visits were rare, a protocol was required to ensure that appropriate arrangements were in place to conduct a site visit in a fair and open manner should the need arise.

The Committee reviewed the protocol, as previously circulated, and it was commended. There were no further comments or amendments to the protocol.

RESOLVED that

- (a) The Licensing Committee adopt the Site Visit Protocol as proposed; and a review of the Site Visit Protocol be undertaken in not less than six months time and reported to the Licensing Committee to consider any changed deemed necessary.**

The meeting ended at 11.25 am

CHAIRMAN

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BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
PLANNING COMMITTEE

Minutes of the Meeting held on 09 January 2020 at 1.00 pm

Present:-

Cllr S Bull – Chairman

Cllr S McCormack – Vice-Chairman

Present: Cllr S Bartlett, Cllr S Baron, Cllr M Davies, Cllr B Dunlop,
Cllr P R A Hall, Cllr P Hilliard, Cllr T Johnson, Cllr M Le Poidevin,
Cllr D Mellor, Cllr T O'Neill, Cllr A M Stribley, Cllr T Trent and
Cllr M Greene

Also in attendance: Cllr N Brooks and Cllr G Farquhar

107. Apologies

Apologies were received from Cllr D Kelsey

108. Substitute Members

Cllr M Greene substituted for Cllr D Kelsey

109. Declarations of Interests

No declarations of disclosable pecuniary interest were made.

Cllr P Hall indicated that he had been lobbied on Agenda Item 6b, but this would not inhibit his ability to add to the debate or determine the application.

Cllr D Mellor, indicated that his business used the firm that had lobbied Cllr P Hall, although this would not inhibit his ability to add to the debate or determine the application.

110. Confirmation of Minutes

The minutes of the meeting held on 21 November 2019 were confirmed and signed as a correct record.

111. Public Issues

There were a number of requests to speak from members of the public, applicants and their representatives, and ward councillors, which were received when each application was considered.

112. Schedule of Planning Applications

The Committee considered planning application reports, copies of which had been circulated and which appear as Appendices A – C to these minutes in the Minute Book. Further to this the Committee received an update sheet in relation to the applications, a copy of which had been circulated and appears as Appendix D to these minutes in the Minute Book. The Committee considered the planning applications as set out in Minutes 113 to 115 below.

113. 193 Churchill Road, Poole BH12 2JD

This item was withdrawn from the Agenda by the Chairman in advance of the Committee and therefore was not discussed.

114. John Reid and Sons Ltd, Reid Steel StrucSteel House, 3 Reid Street, Christchurch BH23 2BT

(Portfield Ward – pre May 2019)

8/18/3532/OUT

Development considered:

Demolition of existing Industrial Building and residential development of up to 170 units (mix of 2 & 3 bed houses and 1 & 2 bed flats) with associated access and car parking.

Representations at meeting:

In Objection: Peter Fenning

In Support: Ken Parke

Ward Councillors: None Registered

RESOLVED that the Application be granted in accordance with the recommendation detailed within the report, as amended in the Addendum Sheet, and further amended by Officers at the meeting in the following terms:

“Grant outline permission with the following conditions **and Section 106 Heads of Terms**, which are subject to alteration/ addition by the Head of Planning Services provided any alteration/ addition does not go to the core of the decision and the completion of a Section 106 Agreement with the following terms.”

Amended Condition 6

There shall be no more than 11 dwellings with **vehicle** access directly off Fairmile Road

Reason: In the interests of highway safety

Voting:

For – 11

Against – 3 (**Cllr Hall requested that his vote against be recorded**)

Abstentions – 1

Note: A prior move to refuse the application was lost by 4 votes for and 11 votes against

The meeting adjourned at 14:50 and reconvened at 14:59

115. 88 Glenville Road, Walkford, Christchurch BH23 5PY

(Highcliffe and Walkford Ward)

8/19/1282/FUL

Development considered:

Demolition of the existing building and construction of a pair of semidetached units with gardens and parking.

Representations at meeting:

In Objection: John Purves

In Support: None Registered

Ward Councillors: Nigel Brooks

RESOLVED that the Application be granted in accordance with the recommendation detailed within the report as subject to the amendment of condition number 4 and Informative Note 3, plus an additional condition as detailed below:

Amendment Condition 4

Prior to commencement of development above the Damp Proof Course (DPC), full details of both hard and soft landscape works shall have been submitted to and approved in writing by the local planning authority and these works shall be carried out as approved. These details shall include boundary treatments **(including details of a low-rise brick wall along the South East Glenville Road and Wyndham Road boundary)**, hard surfacing materials and planting specifications (species, position and numbers/ densities) which must include native species.

Reason: In the interests of visual amenity.

Amended Informative Note 3

Biodiversity enhancement measures must be considered as part of the development such as the addition of bat tiles and bird boxes within the building. **The Applicant is also advised that it is your responsibility and that of any contractor employed by you to ensure that no harm is**

caused to protected wildlife during the removal of the existing hedge along the east boundary. Such works may have a particular impact on bats (protected under European & UK law) and nesting birds (protected under UK law).

Additional Condition

All on-site working, including demolition and deliveries to and from the site, associated with the implementation of this planning permission shall only be carried out between the hours of 8 a.m. and 6 p.m. Monday - Friday, 8 a.m. and 1 p.m. Saturday and not at all on Sunday, Public and Bank Holidays unless otherwise agreed in writing with the Local Planning Authority.

Reason: To safeguard the amenities of occupiers of adjoining and nearby properties.

Voting:

For – 13

Against – 1 **(Cllr Hall requested that his vote against be recorded)**

Abstentions – 1

116. Dates of meetings

The dates were noted.

The Chairman explained that there was a need to review the venues of future meetings of the Planning Committee and asked the Committee members for their views. He stated that his favoured option, due to its location within the conurbation, was Bournemouth Town Hall, but was keen to listen to all input.

Discussion and comments included:

- Could agendas not be loaded based on rotation? It was confirmed by both Officers and the Chairman that would not be appropriate to do this due to the nature that applications came through the system and this would cause unnecessary delay to determining applications.
- Would it be possible to investigate a hybrid option based on rotation?
- Bournemouth is most central and therefore makes the most sense and could be consistent.
- Should be in the most appropriate place for the majority of the applications.
- Easiest and best option for committees to be in Bournemouth.
- The Committee should be flexible and make best use of the three venues available.

The Chairman thanked Members for their input and proposed that future meetings of the Planning Committee be held in Bournemouth as previously proposed by Cllr D Mellor and seconded by Cllr T O'Neill.

RESOLVED that all future meetings of the Planning Committee be held at Bournemouth Town Hall until further notice.

Voting:

For – 13

Against – 1

Abstention - 1

117. Planning Appeal Update

The Chairman agreed that this item was of sufficient urgency to be discussed by the Committee because it related to the first appeal of a decision made by the Planning Committee.

The Development Management Manager highlighted that an appeal decision had been received which related to a Planning Committee decision, one of the first that it had made, on 20 Grove Road, Christchurch. He summarised the original proposals and the concerns that the committee had when determining the application. He further explained that the inspector had concluded that the building would be in keeping with the character of the area, there would be no harmful overlooking, the separation distances would not be inappropriate and had no concerns over the small loss of parking. He stated that the appeal was instead dismissed on a technicality, and this was a useful opportunity to reflect on decisions being taken.

118. Planning Site Visit Protocol

The Chairman agreed that this item was of sufficient urgency to be discussed by the Committee because it was a process related matter.

Cllr A Stribley had sought permission to raise this point because she took issue with Para 25 of the document in restricting votes if a formal site visit has not taken place. She acknowledged that this had been the case in the past, but there was not necessarily a need for this to continue.

The Senior Planning Solicitor explained that the discussion had taken place at the May Committee and the majority of Members had voted for its inclusion at the time.

The meeting adjourned at 14:50 and reconvened at 14:59
The meeting ended at 4.03 pm

CHAIRMAN

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BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
STANDARDS COMMITTEE

Minutes of the Meeting held on 14 January 2020 at 6.00 pm

Present:-

Cllr C R Bungey – Chairman

Cllr S Baron – Vice-Chairman

Present: Cllr M Andrews, Cllr A Jones, Cllr C Rigby, Cllr A M Stribley and
Mr I Sibley

11. Apologies

Apologies for absence were received from Councillor A Filer. Apologies were also received from Independent Persons, Mr P Cashmore and Mr J Storey.

The Monitoring Officer reported the receipt of apologies from Councillor L Lewis who was unable to attend due to a personal bereavement. Councillor G Farquhar attended to answer any questions on her behalf.

12. Declarations of Interests

There were no declarations of interest.

13. Confirmation of Minutes

The Minutes of the meeting held on 9 July 2019 were confirmed as a correct record.

14. Public Issues

Mr Conor O'Luby made the following statement.

"After a period spanning two years, and following two Ombudsman rulings, BCP Council has admitted to serious failings in the process regarding my complaint against Cllr Mike Greene. Whilst this is to be welcomed, two matters remain of great concern: 1) that no-one is to be held accountable for these failings; 2) that yet again, the new investigation has failed to address the key fact that I was misquoted a number of times. I am thus left doubting whether anything of substance has actually changed, despite promises to the contrary."

15. Consideration of report in respect of complaint about a councillor

Consideration was given to the report and conclusions of an investigation into a complaint relating to Cllr L Lewis and a copy of the appointed Independent Investigator's Report was circulated with the agenda. The Investigator had undertaken a comprehensive appraisal and assessment based upon the current legal framework and the parameters imposed by

the Code of Conduct and including interviews with the complainants and with the councillor concerned.

Cllr Farquhar, on behalf of Cllr Lewis, apologised again on her behalf for unavoidable non-attendance and highlighted that she had sincerely apologised in relation to the matter complained of.

The overall conclusion of the Investigator was that Cllr Lewis had not breached the Code of Conduct because she was not acting in the capacity of a Councillor when she took the action that resulted in the complaints.

Whilst fully accepting the conclusions in this case, consideration was given to the wider issues of how councillors made use of social media. The Chairman reminded members of the useful and informative training which had recently been provided albeit that there had been a low turnout from councillors. The training underlined the importance for councillors of thinking very carefully about the way in which they use social media and the implications of their social media activity. It was suggested that the training session should be repeated on the day of the next Council meeting, immediately before the meeting, and that the Standards Committee should very strongly recommend that all councillors attended.

RESOLVED

(a) That the recommendations of the Independent Investigator into the complaints against Cllr L Lewis and the conclusion that she was not acting in her capacity as a Councillor when she took the action that resulted in the complaints, be accepted and that no further action be taken;

(b) That the previously organised training session on the use by councillors of social media be repeated at a time immediately before a Council meeting and that all Councillors who did not attend on a previous occasion be strongly recommended by the Standards Committee to attend.

Voting: Unanimous

16. Code of Conduct Complaints – Review

The Committee received an update on complaints received regarding alleged breaches of the Code of Conduct against councillors since 1 April 2019. The schedule of items included cases that were closed and those where investigations were pending or on-going. Assurances were provided that complaints were dealt with properly and in accordance with set timelines and processes.

The Committee was reminded of its responsibility for maintaining high standards of conduct by Members of BCP Council and the Town and Parish Councils and for monitoring the operation of the Code of Conduct.

It was reported that the exercise of identifying training needs had been undertaken and resulted in the identification of themes which had been addressed through provision of both targeted and generalised training. A full report of training undertaken during the period and levels of attendance would be reported to the next meeting of the Committee.

RESOLVED

That the outcome of concluded complaints and the progress of those still ongoing be noted.

Voting: Unanimous

17. Declarations of Interest - Guidance Flowchart

In recognition of its responsibility for ethical governance and promoting high standards of conduct, the Committee received a report setting out guidance to assist councillors in determining whether they have a declarable interest in a particular matter and whether their participation at a meeting would be appropriate. It was explained that the matter had been deferred at the previous meeting of the committee to allow the flowchart to be redrafted in consultation with the members of the Committee.

The report sought approval of the revised guidance flowchart and the intention was that the flowchart would be attached to the agenda for all meetings to ensure that councillors were always fully aware of the obligations placed upon them. The Committee welcomed and fully supported this approach.

RESOLVED

That the declaration of interest guidance flowchart be approved and included on all meeting agenda front sheets to serve as a reminder and guidance for councillors and that, in order to point councillors to the flowchart, the wording of the standard agenda item be such as to specifically invite councillors to make any declarations in accordance with and with reference to the flowchart.

The meeting ended at 6.35 pm

CHAIRMAN

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BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
AUDIT AND GOVERNANCE COMMITTEE

Minutes of the Meeting held on 19 December 2019 at 10.30 am

Present:-

Cllr J Beesley – Chairman

Present: Cllr M Andrews, Cllr S Bartlett, Cllr D Borthwick (Substitute),
Cllr M Brooke, Cllr N Decent (Substitute), Cllr N Greene (Substitute),
Cllr M Le Poidevin (Substitute) and Cllr S McCormack

44. Apologies

Apologies for absence were received from Councillors Cox, Dunlop, Williams and White.

45. Substitute Members

Councillor Borthwick attended as substitute for Councillor Williams. Councillor N Greene attended as substitute for Councillor Dunlop. Councillor Decent attended as substitute for Councillor White. Councillor Le Poidevin attended as substitute for Councillor Cox.

46. Committee Membership

It was noted that, in accordance with a decision at Council on 17 December 2019, Councillor Brooke had replaced Councillor D Butt as a member of the Committee. The Chairman thanked Councillor Butt for his previous service on the Committee and welcomed Councillor Brooke to his first meeting.

47. Declarations of Interests

Councillor Bartlett declared an interest as the Council's appointed representative on B H Live Enterprises Limited and Councillor Brooke declared an interest as the Council's appointed representative on the Bournemouth Development Company.

48. Confirmation of Minutes

The Minutes of the meeting of the Committee held on 14 November 2019 were confirmed as a correct record and signed by the Chairman.

49. Public Issues

There were no public issues.

50. The establishment of the Capital Programme and the Management and Monitoring of Capital Project Budgets

The Committee received a presentation in three parts about the BCP Council Capital Programme and about the way in which Capital Project budgets are managed and monitored. Members were reminded that the Capital Investment Programme had been agreed by the BCP Shadow Authority in February 2019 and comprised of the approved programmes of the legacy Councils.

The budget process was set out for the Committee and the description of the evolving budget recognised the context of variations and adjustments in delivery timetables since the programme was agreed and reflected new schemes coming forward. Sources of income were explained including external funding such as Governmental Grants and BCP Council sources such as reserves, capital receipts and borrowing. Details of specific Housing Revenue Account programmes were set out and the implications of the ring-fencing of these funding sources was explained. New schemes identified in-year were submitted to and appraised by the Capital Transformation Board and the process for approval by reference to capital scheme values was also explained.

The second part of the presentation outlined the implications of the Local Transport Plan ('LTP') process and its contribution to setting out a long-term strategic 15-year focus aimed at delivering against prescribed National transport goals. Funding was awarded on an annual basis through Integrated Transport and through Maintenance funding blocks and although the current Plan was LTP3, LTP4 was reported to be in the course of preparation. Financial support received through Dorset Local Enterprise Partnership (DLEP') funding was also included within the detailed budgets presented.

Examples of how management and monitoring tools are used to control progress and expenditure on a staged basis and to assess and reduce identified project risks on a project by project basis were presented to the Committee. There was also a regular schedule of meetings with Contractors and Members identified the need for effective post-completion assessment of schemes so that 'lessons learnt' could be taken forward.

There were questions about the type of monitoring employed and the nature of the software used. There was also discussion around the specific issue of traffic improvement schemes in the vicinity of Schools and the particular challenges caused in terms of traffic planning.

Members highlighted the importance of quality Member involvement in the monitoring processes and the role of the Audit and Governance Committee in ensuring that robust programme monitoring was in place was underlined. It was also noted that the newly re-established Transportation Advisory Group was expected to have an input going forward.

It was suggested that formation of the new BCP Council was an opportunity to review current systems in place for involving the Audit and Governance Committee and setting out the key part that it could play and where the Committee could add value to the process. Officers undertook to take a

fresh look at the current monitoring system and to report back to the Committee if any elements were considered to be lacking or worthy of improvement.

In the third part of the presentation the Governance model in respect of construction based Building Capital Programme projects was described. Once again, there was identified a role for the Capital and Transformation Board to look at the processes in place and particularly the potential for harmonisation of the different project monitoring systems being used across the whole Council. The Committee noted that the Transformation Board did not have an elected Member involvement and this was identified as something which might be addressed. The importance of ensuring that appropriate Portfolio Holders were fully briefed on major projects and were in a position to have accountability for specific schemes was also underlined. It was agreed that a report on the governance arrangements within this particular aspect of project management should be brought to a future meeting of the Committee.

51. Items for future meetings

The Chairman thanked the Officers involved in making the presentation to the Committee and for the questions submitted by Members and substitute members. He encouraged the Committee to continue to submit subjects such as this one for discussion at these additional meetings and invited emails on potential future areas for discussion.

The meeting ended at 11.53 am

CHAIRMAN

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BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
AUDIT AND GOVERNANCE COMMITTEE

Minutes of the Meeting held on 23 January 2020 at 6.00 pm

Present:-

Cllr J Beesley – Chairman

Cllr L Williams – Vice-Chairman

Present: Cllr M Andrews, Cllr S Bartlett, Cllr M F Brooke, Cllr M Cox,
Cllr B Dunlop, Cllr S McCormack and Cllr M White

Also in P Dossett and S Harding, Grant Thornton, External Auditors
attendance:

52. Apologies

There were no apologies for absence.

53. Substitute Members

There were no declarations of interest.

54. Declarations of Interests

Councillor L Williams declared an interest as a Board member of the Russell Coates Management Committee but participated in the discussion and voting.

55. Confirmation of Minutes

The Minutes of the meeting held on 19th December 2019 were confirmed as a correct record.

56. Public Issues

There were no public issues.

57. Annual Governance Statement (AGS) Action Plan Update

The Head of Audit and Management Assurance presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'A' to these Minutes in the Minute Book.

Members were reminded that, at the meeting of the Committee in July 2019, an action plan had been agreed to address two significant identified governance issues and that a progress report had been requested at the January 2020 meeting. These issues had both been inherited from the legacy Councils.

The Committee accordingly received an update report on progress made to date on the two identified issues namely Information Governance and on the issues raised in the Ofsted Inspection of Children's Social Services. In response to questions, it was explained that membership of the Information Management Board included Corporate and Service Directors supported by Managers where necessary.

RESOLVED

That progress made to address governance issues on the Bournemouth, Christchurch and Poole Council Annual Governance Statement Action Plan 2019/20 be noted.

Voting: Unanimous

58. Treasury Management Monitoring report for the period April to December 2019 and Treasury Management Strategy 2020/21

The Finance Manager presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'B' to these Minutes in the Minute Book.

The Committee was reminded of the requirements under the Chartered Institute of Public Finance and Accountancy ('CIPFA') Treasury Management Code of Practice that regular monitoring of the Treasury Management function was reported to Members.

The report provided monitoring information about treasury management activity from 1 April to 31 December 2019 and reported a surplus of £110k achieved through higher investment returns over the period. Set within the context of the economic background, the impact of interest rates and the approach to borrowing was set out. Members were provided with itemised schedules of borrowings and investments as at 31 December 2019.

The Treasury Management Strategy 2020/21 was also included as an appendix to the report and the requirement for annual approval of the strategy was explained. Key changes to the strategy were set out.

RESOLVED

- a) That the reported activity of the Treasury Management function for the period ending December 2109 be noted;**
- b) That the Treasury Management Strategy 2020/21 be approved.**

Voting: Unanimous

59. Assurance Framework and Internal Audit Planning Consultation

The Head of Audit and Management Assurance presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'C' to these Minutes in the Minute Book.

To comply with Audit Standards, the report set out the Bournemouth, Christchurch and Poole Council Assurance Framework and it was explained that the Framework identified the components which enabled the Council to satisfy itself that identified risks were being managed by adequately designed and effective controls. The Framework identified responsible Directorates against a schedule of assurance sources.

The report also provided details of the proposed 2020/21 Internal Audit Plan approach including detailed allocations of audit plan days against audit activity and comparison with the number of days allocated in the previous financial year. It was noted that the full Audit Plan would be agreed by the Committee at its meeting in April 2020.

The Committee also considered options for carrying out an external assessment and review of the Internal Audit service as required under Public Sector Internal Audit Standards to be undertaken once every five years. Although a range of providers were available, the assessment provided by the Chartered Institute of Public Finance and Accountancy ('CIPFA') appeared to currently provide the best value for money. The Committee was of the view that assessment by CIPFA would provide a useful assessment alongside the potential for valuable accreditation of the service.

It was noted that the value of the assessment process would be assessed once completed and its benefit reviewed before using it in future years.

RESOLVED

- a) That the Bournemouth, Christchurch and Poole Council Assurance Framework be agreed;**
- b) That, subject to the full Internal Audit Plan being referred to the Committee at its meeting in April the Internal Audit Plan approach for 2020/21 be agreed in draft;**
- c) That an external assessment of the Internal Audit service be undertaken and a review of the process involved be brought to a future meeting of the Committee.**

Voting: Unanimous

60. Internal Audit Plan Update - April to December 2019

The Head of Audit and Management Assurance presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'D' to these Minutes in the Minute Book.

This report set out details of progress made on delivery of the 2019/20 Internal Audit Plan for the period 1 October to 31 December 2019 and provided Members with assurance that the appropriate systems were in place. A total of 27 audit assignments were reported to have been completed and three partial audit opinions were reported. The 30 assignments in progress were listed for the information of the Committee. In response to questions, it was confirmed that particular focus was always placed upon high risk cash collection service. There was specific reference to the recommendations made as a result of the audit of Poole Market, of the system of Officer declarations of interest and the audit of Councillor IT equipment. It was also noted that one Whistleblowing investigation has been completed and that one investigation was on-going.

RESOLVED

That Audit & Governance Committee note progress made and issues arising on the delivery of the 2019/20 Internal Audit Plan.

Voting: Unanimous

61. Governance of Corporate Health & Safety and Fire Safety

The Health and Safety and Fire Safety Managers presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'E' to these Minutes in the Minute Book.

It was reported that, following approval of the Bournemouth, Christchurch and Poole Council, Health & Safety and Fire Safety policies and new governance arrangements have been implemented and the first meeting of the Health & Safety and Fire Safety Board had taken place on 14th November 2019. The adopted Governance Framework had been circulated with the report and, in parallel, the process towards establishment of a single BCP Council staffing structure was described. Recruitment to complete the necessary resource was underway and, once in place, would enable proper discharge of the required functions including embedding Health and Safety within the wider governance framework.

Operational updates would be provided through development of links with service areas and high-risk areas had already been identified and a number of policy areas selected for priority attention. At the same time, advice on risk assessments was being provided to all service directorates and to schools. A comprehensive and targeted training programme was being designed for implementation during the year ahead.

The report also detailed progress made on the delivery of health & safety and fire safety governance arrangements and particularly the development of an action plan and mechanism for tracking progress at each Board meeting. The Framework also specified the relationship between the Board and the Audit and Governance Committee as well as the role and accountability of senior managers across the Council. The Chief Executive, who also chaired the Health and Safety Board, confirmed that the necessary resources would be deployed to ensure that the Council was able fully to discharge its responsibilities.

Although it was proposed and noted that an annual report would be made to the Committee, Members were of the opinion that an interim report six months after would be useful at this initial stage.

In response to questions, it was confirmed that any issues of urgency would be reported to the Committee as soon as they were known including the results and recommendations arising from, for example, the Grenfell Inquiry if there was a significant impact upon the Council.

The Committee concluded this item by recording their thanks to the Health and Safety and Fire Safety Managers for their work so far in setting up these arrangements.

RESOLVED

That the report on the progress achieved in setting up the governance arrangements for Corporate Health and Safety and Fire Safety be noted and that on-going arrangements be reported to the Committee annually except that in the initial implementation period an interim report be submitted to the Committee in six months.

Voting : Unanimous

62. BCP Council - Declaration of Interests, Gifts and Hospitality Policy (for officers)

The Head of Audit and Management Assurance presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'F' to these Minutes in the Minute Book.

It was explained that, to replace arrangements in the legacy Councils which currently continued to apply, a draft BCP Council - Declaration of Interests, Gifts and Hospitality for Policy for Officers had been drawn up and was circulated with the agenda. It was intended that the Policy would take effect from 1 April 2020 and that its implementation across Bournemouth, Christchurch and Poole Council would address weaknesses in the control framework as identified within the recent Internal Audit review. These mainly concerned inconsistencies arising in practice as a result of the current application of three different legacy Council Policies.

The Committee made a number of specific comments on the draft document presented to them and noted the importance of ensuring that the new policy worked well in practice. Members were also invited to send any additional comments direct to the Head of Audit and Management Assurance. Training and awareness for staff was recognised as being key to successful roll-out.

RESOLVED

That the draft Declaration of Interests, Gifts and Hospitality Policy (for Officers) be noted and supported in principle but that the Policy be brought back again to the Audit and Governance Committee at the earliest appropriate meeting prior to implementation in order to enable the final Policy to reflect the views of the Committee as expressed at this meeting.

Voting: Unanimous

63. BCP Constitution

The Monitoring Officer presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'G' to these Minutes in the Minute Book.

The report included a summary of the recommendations of the Constitution Issues Working Group which had been formed by the Committee in October 2019 and which had subsequently met on three occasions. The Group had particularly considered a schedule of issues identified since the formal establishment of the Bournemouth, Christchurch and Poole Council ('BCP Council'). The Group also consulted with Councillors across the Council.

There was discussion and debate about the recommendations from the Working Group.

Statutory Officers Disciplinary arrangements

In response to questions, it was confirmed that it was the full Council which would determine which Councillors would be appointed to the Investigation and Disciplinary Committee in accordance with nominations from Political Groups and it was suggested that Council would want to ensure that those nominated had experience which was appropriate for the role. It was also confirmed that the new Committee, a Committee of Council, would be Politically balanced, annually appointed and have an annually elected chair.

All Councillors to sit on one Committee

The view of the Committee was that although there should be a clear expectation to this effect, it should not become an absolute requirement.

Time and venue of meetings

The Committee noted that within the context of the Calendar of meetings set and agreed annually by Council there would still be some occasions when, still subject to the agreement of the Chairman, the venue of a meeting would be changed.

'Calling-in' planning applications to Planning Committee

The Committee considered a wide range of issues and heard from the Head of Planning about the likely impact of any changes on both duration of Committee meetings and on professional advice and processing resources within the Planning service. It was noted that a similar provision had applied in at least one of the legacy Councils.

There was also discussion about introduction of a policy whereby planning applications would be referred for determination by the Committee if subject of a set number of representations from members of the public that were contrary to the recommendation of the Planning Officer. The view of the Committee was that these representations should not be restricted by being limited to persons within the BCP Council area.

It was proposed and seconded that the reference to Committee should be triggered when there were 15 representations from different addresses. By way of an amendment, it was proposed and seconded that reference to Committee should be triggered when there were 20 representations from different addresses and, on being put to vote, the amendment was carried (Voting: For the amendment 6; Against 3). As a Substantive motion, the motion was carried (Voting: For the motion: Unanimous).

There was a recognition that the Head of Planning and the Monitoring Officer would need to work closely together on the implementation of this change.

It was also noted that further work would also be undertaken around how to deal with retrospective planning applications and additional proposals suggested for further discussion.

Officers undertook to feedback to the Committee on the impact and effect of the changes over time.

Public participation and access including limits on statements and questions

The Committee was of the view that, at full Council meetings, public questions and statements should be limited to a maximum of four per questioner per Municipal year although a question or statement could relate to any Council business although, by contrast, public questions and statements at Cabinet and Committees should relate to an item on the agenda of the meeting.

In considering this recommendation from the Working Group the Committee took into account particularly the views of the Overview and Scrutiny Board whose expressed concern was that the power of the public to raise

questions and make statements at the Overview and Scrutiny Board should not be unduly restricted. It was noted however that the standing 'Forward Plan' item on the agenda for all Overview and Scrutiny Committees and the ability to ask questions and make statements on that item effectively served in practice to alleviate the risk of excluding genuine questions and statements.

Recording votes

The Committee was of the view that the rights which currently applied only at full Council whereby 25% of those present at a meeting may request a recorded vote should be extended across all meetings.

Minutes of Committees in Council agenda, Voting on appointments, new Terms of Reference for Audit and Governance Committee, Interim Shadow Council arrangements and Technical and Administrative changes

The Committee supported the recommendations and approach of the Working Group in relation to the above issues.

Members concluded with a discussion about the future of the Working Group and were invited to submit any further issues for discussion, or any which arose in the future, to the Monitoring Officer. When there were sufficient items or if there was a key subject then, in consultation with the Chairman, a proposal could be put for to reconvene the Working Group. It was important to ensure that the Audit and Governance Committee maintained an appropriate level of overview of the Council's Constitution.

RECOMMENDED

- (a) That the following additions and amendments to the Bournemouth, Christchurch and Poole Council Constitution be approved and incorporated within the Constitution.**

Statutory Officers Disciplinary arrangements

- i. That an 'Investigation and Disciplinary Committee' be established as a Committee of Council with the Terms of Reference and membership as set out in appendix A of the report to the Audit and Governance Committee;**
- ii. That an 'Independent Persons Panel' be established consisting of three Independent Persons appointed pursuant to the Localism Act requirements;**
- iii. That the Terms of Reference of the existing Appeals Committee be amended to include responsibility for determining appeals relating to disciplinary action in respect of the relevant Statutory Officers;**

All Councillors to sit on a least one Committee

- iv. That there should be an expectation that all Councillors will sit on at least one Committee or Panel of the Council;

Minutes in Council agenda

- v. That the requirement to agree and publish Minutes of all Committees at meetings of full Council be deleted;

'Calling-in' planning applications to Planning Committee

- vi. That the 'call-in' period for Councillors should commence from the time at which the planning application is electronically published on the Bournemouth, Christchurch and Poole Council website;
- vii. That, where there are amendments to plans which require a further publication period, Councillors may call in the application during that further publication period;
- viii. That a planning application be 'called-in' to the Committee where there have been 20 representations, based on planning grounds, from separate addresses that are contrary to the recommendation of the planning officer and that the Head of Planning have the authority to make the decision as to whether the contrary objections are based on planning grounds;
- ix. That the Head of Planning have a wide discretion to refer planning applications to the Committee himself where he considers that it is appropriate to do so;

Public participation and access

- x. That the new Appendix 6 and the new Petition Scheme as set out in appendices B and C of the report to the Audit and Governance Committee be approved and adopted;

Recording votes

- xi. That the provision allowing 25% of members present at a meeting to request a recorded vote be extended to all Committees;

Terms of Reference for Audit and Governance Committee

- xii. That the revised Terms of Reference for Audit and Governance Committee as described in appendix D of the report to the Audit and Governance Committee be approved and adopted;

Interim arrangements for the Shadow Authority

xiii. That the arrangements in Article 14 of the Constitution relating to the Shadow Authority be deleted.

(b) That a report on provisions within the Bournemouth, Christchurch and Poole Council Constitution relating to 'Voting on Appointments' be submitted by the Monitoring Officer to the meeting of the Council in March and that the question of whether voting on appointments should continue to be by secret ballot be determined at that meeting;

(c) That necessary and consequential technical and formatting updates and revisions to the Bournemouth, Christchurch and Poole Council Constitution be made by the Monitoring Officer in accordance with the powers delegated to her.

Voting : Unanimous

64. Risk Management - Corporate Risk Register Update

The Head of Audit and Management Assurance presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'H' to these Minutes in the Minute Book.

The report provided the Committee with the current position following the quarterly review by the Corporate Management Board and changes to Corporate risks and updates to the mitigation factors were highlighted.

RESOLVED

That the outcome of the review of the Corporate Risk Register be noted.

65. External Audit progress report including certification of grant claims (2018/19) for legacy Councils

The Head of Audit and Management Assurance presented a report from external auditors, Grant Thornton, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'I' to these Minutes in the Minute Book.

The report provided an update on the external auditor's progress in delivery of their responsibilities. Completed certification work and ongoing activity was described and the report also included a summary of emerging national issues and developments.

RESOLVED

That the External Auditor's progress to date in delivering their responsibilities and the sector update provided be noted.

Voting: Unanimous

66. External Audit Fee Letter 2019/20

The Head of Audit and Management Assurance presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'J' to these Minutes in the Minute Book.

The report set out details of the External Auditor's proposed annual fee for 2019/20 as set out in the letter attached to this report. It reported a core fee of £160,000 for the audit of the Council's 2019/20 financial statements as agreed by Public Sector Audit Appointments Ltd (PSAA) and fees likely to be charged for other (grant certification) work completed by the External Auditor amounting in total for 2019/20 to £194,000.

RESOLVED

That the External Auditor's proposed annual fee for 2019/20 as set out in the letter attached to this report be noted.

Voting: Unanimous

67. Forward Plan 2019/20

The Head of Audit and Management Assurance presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'K' to these Minutes in the Minute Book.

The Committee noted and agreed the subject of presentations to the next two meetings of the Committee and the next core business meeting. The venues for the meetings would be confirmed as soon as possible.

The Chairman repeated his request to Members to submit to him subjects for future presentations to the Committee. Members were also reminded about the opportunities to attend audit and governance related training being provided by the Local Government Association and encouraged to participate wherever they could.

The Chief Executive informed the Committee that after the publication of the agenda for this meeting, a response to issues addressed at a previous meeting had been received from the Kinson Community Association and assessment of the response received would be brought to the first appropriate meeting of the Committee.

RESOLVED

That the Forward Plan be noted.

Voting: Unanimous

The meeting ended at 8.52 pm

CHAIRMAN

BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
CABINET

Minutes of the Meeting held on 20 December 2019 at 10.00 am

Present:-

Cllr V Slade – Chairman

Cllr M Howell – Vice-Chairman

Present: Cllr L Allison, Cllr D Brown, Cllr L Dedman, Cllr A Hadley,
Cllr S Moore, Cllr M Phipps, Cllr Dr F Rice and Cllr K Wilson

Also in Cllr S Bartlett, Cllr P Broadhead, Cllr D Butler, Cllr J Edwards, Cllr L
attendance: Northover, Cllr T O'Neill, Cllr M White

There were 20 Members of the Public in attendance.

89. Declarations of Interests

There were no declarations of interest made on this occasion.

90. Confirmation of Minutes

The Minutes of the Cabinet meeting held on 13 November 2019 were confirmed as a correct record and signed.

Voting: Unanimous

91. Public Issues

The Leader reported that no public questions or petitions had been received on this occasion but that nine statements had been received.

Statement from Nick Greenwood, local resident:

The BCP Council notes headed 'Cabinet' Meeting 20th December 2019 indicate an unstoppable roll-out of 5G with an historical record of disregard for Public Consensus. Seemingly a 'done deal' well in advance of local population awareness on matters that may result in unwelcome adverse public effects. I request a balanced Public awareness drive and Public Notices to all BCP Constituents including but not limited to:

(1) Lansdowne Test Bed details with consideration for the Nuremberg Code.

(2) Location/details of all transmission/receiver equipment related to 5G and the Smart Place Program.

(3) Health Risk Awareness/Assessments

(4) Financial risks and Insurance difficulties.

Statement from Mike Forte, local resident:

"Do you understand the components comprising '5G' and what each allegedly offers over and above current technology?"

The promised Internet of things is failing because of weak encryption keys and proving a gift for hackers.

Autonomous vehicles are ill-suited to the roads of Bournemouth except maybe to replace the Noddy Train on the promenade.

Are you satisfied 5G technology is safe to unleash in BCP where you are the guardians of the best interests of citizens and their environment?

I strongly suggest that the only option is to apply the precautionary principle and pause the deployment of 5G in BCP."

Statement from Soo Chapman, local resident:

Relating to the Local Industrial Strategy as well as Community Engagement;

Global crop failures hit at 1.5-2 degrees

Billions die at 3 degrees.

Most humans dead at 4 degrees

Earth uninhabitable at 6 degrees.

We're heading for 1.5 degrees C by 2025

.....for 2 degrees C by 2035

.....for 4-6 degrees by 2075.

Fossil fuels must be left in the ground. BCP council must speedily decarbonise, alert and protect its citizens. Transition Town policies will help salvage harvests and ecosystems.

Climate phobic media, politics and planning has failed us. Community can help.

All Hands on Deck.

Statement from Cathryn Jones

Please stop 5g now

We don't want it here!

We want to be safe

Not to live in fear

that health will come second

to internet speed

Will you listen to the people?

Will you take heed?

To the warnings, concerns

that we don't know enough

That insufficient testing

has been carried out on this stuff

BCP we urge you to listen

Other local authorities do

Glastonbury, Frome, Totnes,

to name a few

Brighton & Hove more recently too

Follow suit
Take a stand
Demand more to be shown
That health will come first
on our planet called home!"

Statement from Amy Tarr

This testbed should not be deployed in Lansdowne without informed consent and full awareness and transparency that

This new technology has not been pre-market safety tested by the telecoms industry for health or environmental harm

That a 5G antenna may be put up outside people's homes or in close proximity

That 5G is a Pulsed millimetre wave radiation and will be in addition to 2G-4G waves.

There will be increased health risks for people with electromagnetic sensitivity, Children, insects and birds.

Be aware that you will be taking on the liability as insurance companies won't insure for EMF damages.

Statement from Emma Johnson

The ICNIRP guidelines are not fit for purpose.

In the Call For Evidence more than 50 residents expressed health concerns about 5G. Many submitted evidence demonstrating the ICNIRP guidelines are inadequate.

ICNIRP only considers thermal (heating) effect of EMFs and give no mention of non-thermal effects. Harmful effects occur at very low non-thermal levels - the safe level is near zero.

They said thalidomide, cigarettes, asbestos, mercury, DDT and glyphosate were safe.

Now they say 5G is safe.

Should we trust what they say or think for ourselves?

I appeal to you as intelligent, caring human beings to decide for yourselves - is 5G really safe?

Statement from David Merefield

In the age of despair and boredom, many thought "smart" technology would save them. They rushed to qualify for tempting economic and lifestyle benefits promised by tech giants. Grasping substantial investment bribes they gave the giants free access to impose wares designed to captivate the people. They willingly silenced real health scares under the tyrannical direction of captured authorities. Thus they continued, even as a plague manifest in widespread mental disorders and infertility.

Yet, a few perceived who had heard it all before, warned this was a trap. They attended closely to the future of their children and graciously they were preserved.

Statement from Sue Merefield

Today's Cabinet Agenda Document does not address the research presented through the public call for evidence detailing how the ICNIRP guidelines are flawed and set guidelines way above EMF levels proven to cause danger to living organisms, nor does it address the lack of long term studies on humans subject to 5G radiation

Whilst the money made from new technology is clearly more important to some than public health, before you vote on the Smart Place Pilot, consider that big corporations will profit from people being sick through consequences of radiation and may be silencing the true evidence.

Statement from Charles Ross Illingworth

"I am concerned that many councillors and officers regard 5G as a done deal, and that the whole O&S process has been a sham to create theatre to public confidence that all the evidence submitted has been seriously looked at.

The evidence given by council officers at O&S lacked nuance and supported the speculative benefits of a 5G rollout without considering any of the downsides. Dr Crowe chose in his testimony to completely ignore the provided expert witness evidence that seriously undermines the credibility of his advice, so lacking objectivity in his arguably conflicted role of providing impartial public health advice."

I have not been well and may not be able to attend the meeting in person. I therefore authorise and nominate Mr Nick Greenwood as my agent to read this statement out on my behalf.

92. Recommendations from the Overview and Scrutiny Board

Cabinet were advised that there were no additional recommendations from the Overview and Scrutiny Board on items not otherwise included on the Cabinet Agenda on this occasion.

93. Smart Place Pilot (Lansdowne)

The Leader presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'A' to these Minutes in the Minute Book.

Cabinet approval was sought to conduct the Smart Place Pilot project at the Lansdowne as an initial proof of concept project for the wider Smart Place Programme, which is the subject of a separate Cabinet report.

In presenting the report the Leader praised the work of the Overview and Scrutiny Board in respect of the 5G call for evidence. The Leader stressed the importance of being in control with regards to the pilot and having the ability to end the pilot if necessary.

The Chairman of the Overview and Scrutiny Board advised Cabinet that he was pleased that the Overview and Scrutiny Board had held a call for evidence, and that he was grateful that all of the recommendations which came out of the Overview and Scrutiny Board had been brought forwards. In addition the Chairman highlighted that there had been over 220 written submissions along with verbal submissions which had been made at the meetings, and that all of these had been listened to and considered, along with any other evidence presented.

A Councillor present at the meeting addressed the Cabinet stressing their concern with regards to 5G and the potential bad effect it may have on all living things. In addition the Councillor advised that lots of scientists had spoken out against 5G.

Cabinet Members spoke in support of commencing with the pilot highlighting that the pilot will be monitored very carefully, and in addition recognising that there needs to be a debate at a national level.

Cabinet Members further praised the work of the Overview and Scrutiny Board in its call for evidence and for the recommendations which had come out of this process.

RESOLVED that:-

- 1. The deployment of the Smart Place Pilot (Lansdowne) including:**
 - (i) The development of proof of concept Smart Place ‘use case’ trials, typically in health; environment; transport, tourism and public security etc.**
 - (ii) The development of proof of concept Smart Place ‘Applications & Services’, typically in transport, volunteering and retail etc.**
 - (iii) A small, temporary sub-6 GHz 5G trial network;**
 - (iv) A small, temporary 26.5 GHz 5G trial network;**
 - (v) Continuous monitoring of electromagnetic field (EMF) emissions from the 5G trial networks to ensure compliance with Public Health England (ICNIRP) guidelines (in accordance with recommendation b) from the Overview & Scrutiny 5G Call for Evidence)**
- 2. Council formally accepts £1m grant funding from the Dorset Local Enterprise Partnership (DLEP) in order to progress the scheme, and amends the Capital Investment Programme (CIP) accordingly**

It is RESOLVED that Cabinet note:

- 3. The recommendations from Overview & Scrutiny relating to the ‘5G Call for Evidence’ public consultation namely:**
 - (a) That Cabinet be asked to consider equitable ways to involve the public more in the consultation around the planning implications of the implementation of 5G technology, particularly with regard to the siting of masts.**

- (b) That if Cabinet is minded to approve the deployment by the Council of 5G connectivity as part of the Lansdowne Digital Pilot continuous monitoring takes place to ensure that the levels of radio wave emissions fall within the internationally recognised limits, and the findings be reported back to the Overview and Scrutiny Board.
- (c) That the Board agrees that all information submitted in its call for evidence in relation to 5G connectivity be passed to Public Health England to consider for inclusion in future reviews.
- (d) That a framework be established for feedback to be provided to the Council in relation to the call for evidence information passed to Public Health England.

Note: In discussing this item, the Chairman [of O&S] agreed on behalf of the Board to request through Cabinet that the Council contacts other relevant local authorities with regard to their work in this area, including those who have agreed to be Government funded test bed areas and those who have declared a moratorium.

- 4. £900k has already been secured for digital infrastructure through the Lansdowne Business District Growth Deal project. This project includes:
 - (i) Ducting and fibre around the Lansdowne area (already installed);
 - (ii) Public Wi-Fi network (about to be procured)
 - (iii) Connection to a commercial data centre
 - (iv) Internet of Things Network

Voting: Unanimous

Portfolio Holder: Leader of the Council

94. Community Engagement Strategy Consultation

The Portfolio Holder for Tourism, Leisure Communities presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'B' to these Minutes in the Minute Book.

Cabinet were requested to consider the proposed public consultation on the development of a Community Engagement Strategy for BCP Council. In relation to this Cabinet were advised that the purpose of the strategy was to provide clear principles about how the Council engages and consults with the local community.

The Chairman of the Overview and Scrutiny Board informed Cabinet that the Overview and Scrutiny Board at their recent meeting had resolved that Cabinet be recommended to build on known good practice and insight gathered by preceding authorities in the development of a Community Engagement Strategy.

In relation to this Cabinet Members stressed the importance of engagement and of going through a proper process of review from new.

RESOLVED that:-

- (a) Cabinet approve the draft principles contained within Appendix A, “Community Engagement Strategy Draft Principles”, and;**
- (b) Cabinet approve the implementation of the consultation methodology and timescales included in Appendix B, “Community Engagement Strategy Consultation Plan”, and;**
- (c) Cabinet authorises Officers to develop a Community Regeneration Strategy in due course, and;**
- (d) Cabinet approve the ongoing support of area forums and SNT panels.**

Voting: Unanimous

Portfolio Holder: Tourism, Leisure and Communities

95. Adult Social Care Charging Policy

The Portfolio Holder for Adults and Health presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'C' to these Minutes in the Minute Book.

Cabinet were requested to note the intention to go out to consultation in order to inform the required Adult Social Care charging policy for residents, carers and for people who use services.

The Chairman of the Health and Adult Social Care Overview and Scrutiny Committee addressed the Cabinet as the Member who had chaired the working party which had considered this matter. In addressing the Cabinet the Chairman of the Health and Adult Social Care Overview and Scrutiny Committee advised that in consultation with the Vice-Chairman of the Health and Adult Social Care Overview and Scrutiny Committee it was proposed that an additional question be included within the public consultation this being:

Under p.75 an additional paragraph be included under ‘Transport to and from day centres’

“BCP Council is concerned about the environmental impact of transportation, including that used by people travelling to day centres. As part of this consultation we are asking people whether it would be better to include the cost of transport as part of the overall day centre charge. Including the transport costs in the day centre charge may encourage people to use the Council’s own day centre vehicles and as a result reduce the number of individual cars on the road. However, we understand this might not suit everyone and would like to know the impact this may have on you.”

Cabinet thanked the Health and Adult Social Care Overview and Scrutiny Committee for their scrutiny of the proposed public consultation and supported the recommendations which had arisen through the working group.

RESOLVED that subject to the additional paragraph being included within the consultation document as set out above:-

- (a) Cabinet noted that BCP Council is required to establish an Adult Social Care charging policy for residents; carers and for people who use services. In order to achieve this, public consultation is necessary in order to inform the final policy; and**
- (b) The proposals for a public consultation on the principles for a new Adult Social Care charging policy for BCP Council be agreed and permission be granted to launch the public consultation necessary to inform the content of the final policy.**

Voting: Unanimous

Portfolio Holder: Adults and Health

96. The Local Industrial Strategy for Dorset

The Leader presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'D' to these Minutes in the Minute Book.

Cabinet were requested to consider and support the Dorset Local Industrial Strategy and further to this were provided with an overview of work co-ordinated by the Dorset Local Enterprise Partnership in close collaboration with BCP Council.

In presenting the report the Leader advised that the strategy had already been signed off by Dorset Council.

The Chairman of the Overview and Scrutiny Board advised Cabinet that the Overview and Scrutiny Board had welcomed the report.

RESOLVED that:-

- (a) That any minor changes requested by Government (in early 2020) are delegated to the Dorset LEP Directors. (Cllr Slade and Cllr Howell); and**
- (b) That BCP Council seeks to support implementation of the Dorset LIS through appropriate alignment with**

Voting: Unanimous

Portfolio Holder: Regeneration and Culture

97. Medium Term Financial Plan Update Report

The Portfolio Holder for Finance presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'E' to these Minutes in the Minute Book.

Cabinet were requested consider the rolling multi-year medium term financial plan in order to comply with accounting codes of practice and best practice. In relation to this Cabinet were advised of the progress which had been made in the development of a robust balanced budget for 2020/21.

The Chairman of the Overview and Scrutiny Board thanked the Portfolio Holder for his thorough presentation of the report and for the recent briefings which had been held for the Overview and Scrutiny Board. In addition the Chairman of the Overview and Scrutiny Board advised Cabinet that at their recent meeting the Overview and Scrutiny Board had resolved that Cabinet Portfolio Holders be requested to provide further detail on budget work and risk analysis on the savings identified to date in figure 1 of the MTFP report to Cabinet of 20 December, to the Overview and Scrutiny Board in January, and prior to the budget being presented.

A Councillor present at the meeting spoke in support of the recommendation in relation to the new Council Tax discount for BCP care experienced young people.

Cabinet Members discussed the Overview and Scrutiny Boards recommendation in detail expressing concerns with regards to the potential extra work which may be required of officers in order to provide the detail requested, and the potential that some figures may change prior to the final budget being published.

In relation to this the Cabinet were reassured that figures were available, and that reports prepared providing further details around the figures could be submitted to the Overview and Scrutiny Board as late supplementary reports or presented on the day of the meeting.

RESOLVED that Cabinet:-

- (a) Notes the good progress that has been made in developing a robust and lawful budget for 2020/21.**
- (b) Notes the update on the strategic financial risks.**
- (c) Endorses the review of earmarked reserves designed to support the Council's Budget and MTFP process.**
- (d) Approves the continuation of the current 2019/20 Local Council Tax Support Scheme (LCTSS) into 2020/21.**
- (e) Approves the new Council Tax discount for BCP care experienced young people up to the age of 25.**
- (f) Confirms the recommendation of the Overview and Scrutiny Board that Cabinet Portfolio Holders be requested to provide further detail on budget work and risk analysis on the savings identified to date in figure 1 of the MTFP report to Cabinet of 20 December, to the Overview and Scrutiny Board in January, and prior to the budget being presented.**

Voting: Unanimous

Portfolio Holder: Finance

98. Bournemouth International Centre (BIC) short to medium investment plan

The Portfolio Holder Tourism, Leisure & Communities presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'F' to these Minutes in the Minute Book.

Cabinet were requested to consider the allocation of funding to undertake short to medium term investments in the Bournemouth International Centre (BIC), to ensure that it continues to be a venue of choice for conferences and investment.

In presenting the report the Portfolio Holder stressed the importance of investment in the BIC in particular in order to secure long term bookings.

The Chairman of the Overview and Scrutiny Board advised Cabinet that at their recent meeting the Board had expressed concern with regards to the length of the loan. And that further to this had resolved to make the following recommendations to the Cabinet:

- 1) Delete recommendation of the report; and
- 2) Amend recommendation (b) to read *'Approves the use of up to £1.8m of Prudential Borrowing at assumed interest rate of 5.5% over 25 years.'*

A Councillor in attendance at the meeting addressed the Cabinet expressing concerns with regards to tendering for all the works at once in particular financial costs that may be incurred should not all of the stages of the works be carried out.

In relation to this the Cabinet discussed the tendering and highlighted that tendering for all the work at the same time was the most cost efficient way. In relation to this it was felt that as part of the tendering process the tendering documents could express the concerns and look to limit any financial penalties.

Cabinet Members highlighted the importance of looking to use environmentally friendly products within the development.

RECOMMENDED that Full Council:-

- (a) Supports the proposal for up to £4.7m 'short term' remodelling programme of the Bournemouth International Centre (BIC), on the understanding that only up to £1.8m of this will be committed in advance of the longer-term BIC development options study;**
- (b) Approves the use of up to £4.7m of Prudential Borrowing at assumed interest rate of 5.5% over 25 years;**
- (c) Delegates to the Corporate Director and Portfolio Holder for Destination & Culture responsibility for approving the final specification and phasing of the programme;**
- (d) A commitment to review spending of uncommitted monies in years 2 and 3 of this project should the BIC long term development plan warrant that;**
- (e) Delegates approval of the final funding strategy to the Chief Financial Officer, in liaison with Corporate Director and Portfolio Holder for Finance and Destination & Culture; and**
- (f) Notes that a further report will be brought for Member approval to address ongoing asset management needs across the whole of the BH Live estate.**

Voting: Unanimous

Portfolio Holder: Tourism, Leisure & Communities

99. Applications for designation of Sandbanks Neighbourhood Forum and Sandbanks Peninsula Area Boundary

The Portfolio Holder for Strategic Planning presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'G' to these Minutes in the Minute Book.

Cabinet were asked to consider approving the designation of the Sandbanks Neighbourhood Forum as a relevant body for the purposes of neighbourhood planning within the boundaries of the neighbourhood area set out in the application.

RESOLVED that:-

- (a) Note the officer assessment of the application submitted by the proposed Sandbanks Neighbourhood Forum to apply for status as a 'designated body' and the proposed Area boundary.**
- (b) Note the support for the Sandbanks Neighbourhood Forum and area boundary from the consultation responses received.**
- (c) In light of (a) and (b) approve the designation of the Sandbanks Neighbourhood forum as a relevant body for the purposes of neighbourhood planning within the boundaries of the neighbourhood area set out in the application, and;**
- (d) Approve that the area set out in the application be designated as a neighbourhood area for the purposes of neighbourhood planning**

Voting: Unanimous

Portfolio Holder: Strategic Planning

100. Super Hut Development, Fisherman's Walk

The Portfolio Holder for Tourism, Leisure & Communities presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'H' to these Minutes in the Minute Book.

Cabinet were requested to approve a low-risk invest to save development of super huts on the seafront at Fisherman's Walk.

The Chairman of the Overview and Scrutiny Board addressed the Cabinet advising that at their recent meeting the Overview and Scrutiny Board made the following recommendation to Cabinet:

'Cabinet be recommended to retain one of the proposed super huts for use by the Council for good causes and charitable purposes.'

In relation to the recommendation from the Overview and Scrutiny Board the Portfolio Holder advised that they would be exploring ways in which those who wouldn't ordinarily be able to access the beach huts would be

able to have access by way of community groups having access to one or some of the huts.

RESOLVED that:-

- (a) Cabinet approve delivery of the scheme, subject to securing planning consents, and the sale of the super huts on 25 year leases; and**
- (b) Cabinet delegate to the Service Director the setting of the final sales price which will be subject to market review closer to the time (Easter 2021)**

Voting: Unanimous

Portfolio Holder: Tourism, Leisure & Communities

101. Poole Regeneration

The Deputy Leader and Portfolio Holder for Culture, Regeneration and Economy presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'I' to these Minutes in the Minute Book.

Cabinet were requested to consider the work required to develop a Masterplan for the sustainable regeneration of Poole's Town Centre (including Town Centre North, High Street, Poole Quay, Twin Sails Regeneration Area, and other geographically appropriate sites).

The Chairman of the Overview and Scrutiny Board addressed the Cabinet and praised the Portfolio Holder for Culture, Regeneration & Economy for the report and further to this advised that at their recent meeting the Board resolved to make the following recommendations to Cabinet:

- 1) Cabinet be recommended to build on existing work already done in the development of a revised Masterplan for Poole Town Centre;*
- 2) the revised Masterplan for Poole Town Centre be received by the O&S Board for scrutiny, once developed, and prior to wider consultation on the Masterplan;*
- 3) the Acquisition and Compulsory Purchase Order (CPO) Strategy be received by the O&S Board for scrutiny, once developed.*

In relation to the first recommendation the Portfolio Holder advised that much of the previous report would be used as a reference for the masterplanning.

Cabinet discussed the potential relocation of Poole Train Station and the reasons why a potential move would be considered. In relation to this Cabinet were advised that Network Rail were looking at a rail strategy for Dorset.

Cabinet discussed the Overview and Scrutiny Board recommendations and felt that they could be incorporated if the first recommendation was reworded to refer to 'give due consideration to'.

RESOLVED that Cabinet:-

- (a) Approve the repurposing of up to £1m from the remaining Heart of Poole budget to progress a programme for the Regeneration of Poole Town Centre;**
- (b) Delegate authority to the Corporate Director for Regeneration & Economy to progress the procurement of master-planners, undertake due-diligence and explore future delivery mechanisms;**
- (c) Approve the proposed governance structure for the Poole Regeneration Programme as set out in Appendix A;**
- (d) Approve the development of a new Funding Strategy for the delivery of a revised Masterplan for Poole Town Centre;**
- (e) Approve the development of an Acquisition and a Compulsory Purchase Order (CPO) Strategy along with associated specialist agent and legal fees, that can be deployed should the need arise;**
- (f) Approve the inclusion of Heritage Action Zone funding and match-funding via s106 and CIL within the Capital Programme (total £1.2m);**
- (g) Delegate approval to the Corporate Director for Regeneration & Economy to explore additional funding requirements to support Regeneration across the conurbation;**
- (h) Give due consideration to existing work already done in the development of a revised Masterplan for Poole Town Centre;**
- (i) the revised Masterplan for Poole Town Centre be received by the O&S Board for scrutiny, once developed, and prior to wider consultation on the Masterplan; and**
- (j) the Acquisition and Compulsory Purchase Order (CPO) Strategy be received by the O&S Board for scrutiny, once developed.**

Voting: Unanimous

Portfolio Holders: Culture, Regeneration and Economy
Transport and Infrastructure

102. Poole Harbour Recreation Supplementary Planning Document

The Portfolio Holder for Strategic Planning presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'J' to these Minutes in the Minute Book.

Cabinet approval was sought for the adoption of the Poole Harbour Recreation Supplementary Planning Document.

Cabinet Members spoke in support of the document for referral onto Full Council for adoption.

RECOMMENDED that:-

- (a) Cabinet recommends that Council adopts that the Poole Harbour Recreation Supplementary Planning Document; and**
- (b) any minor changes delegated to the Director of Growth and Infrastructure in liaison with the Portfolio Holder for Strategic Planning.**

Voting: Unanimous

Portfolio Holder: Strategic Planning

103. Housing Scheme at Ibbertson Way, Bournemouth

The Portfolio Holder for Housing presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'K' to these Minutes in the Minute Book.

Cabinet were advised that the BCP Council owned site contained 16 garages, all of which were void and that the site had been secured pending redevelopment. In relation to this Cabinet were requested to consider approve the finances for the current proposal which presented a new build scheme of 3 houses and associated parking to be provided on the site. Further to this Cabinet were advised that these homes would help towards Local Plan housing targets and would also contribute significantly to unmet housing need.

A Councillor present at the meeting addressed Cabinet expressing disappointment that there was no provision for social housing within the scheme, and stressing that it should be possible to make the money work for what you want to achieve.

In relation to this the Portfolio Holder advised that going forwards the Council will be looking for sites where it is possible to achieve social housing.

RESOLVED that the proposed £712k housing scheme be approved for subsequent approval request:-

- (a) Approval to planning and subsequent tender, commencement and completion of build subject to the conditions set out in the Financial Strategy and authorises the Corporate Director for Environment and Community to approve necessary appropriations and contractual and legal agreements in consultation with the Monitoring Officer and Chief Finance Officer;**
- (b) Approve the financial strategy for the scheme as set out in paragraphs 45 to 49 with specific approval for;**
 - (i) The appropriation of land from the General Fund to the Housing Revenue Account (HRA) to enable the development of the affordable housing valued at £35k;**
 - (ii) £358,668 of prudential borrowing to be repaid over 25 years used to finance the Housing Revenue Account (HRA) Affordable rented homes;**

- (c) Authorise the Section 151 Officer in consultation with the Portfolio Holder for Finance to determine the detailed funding arrangements;**
- (d) Authorise the Corporate Property Officer in consultation with the Monitoring Officer to agree the detailed contract provisions.**

Voting: Unanimous

Portfolio Holder: Housing

104. Dorset Heathlands Planning Framework 2020-2025 Supplementary Planning Document

The Portfolio Holder for Strategic Planning presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'L' to these Minutes in the Minute Book.

Cabinet approval was sought to consult upon the Dorset Heathlands Planning Framework 2020-2025 Supplementary Planning Document and for Urban Heaths Partnership funding for a further 2 year period.

Cabinet Members spoke in support of the report.

RESOLVED that:-

- (a) Cabinet approves the publication of the Dorset Heathlands Planning Framework 2020-2025 Supplementary Planning Document for public consultation;**
- (b) any minor changes to the consultation document are delegated to the Director of Growth and Infrastructure in liaison with the Portfolio Holder for Strategic Planning; and**
- (c) Cabinet approves the funding arrangements for the Urban Heaths Partnership for the period 1st April 2020 to 31st March 2022.**

Voting: Unanimous

Portfolio Holder: Strategic Planning

The meeting ended at 1.05 pm

CHAIRMAN

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BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL
CABINET

Minutes of the Meeting held on 15 January 2020 at 10.00 am

Present:-

Cllr V Slade – Chairman

Cllr M Howell – Vice-Chairman

Present: Cllr L Allison, Cllr D Brown, Cllr L Dedman, Cllr S Moore,
Cllr M Phipps, Cllr Dr F Rice and Cllr K Wilson

Also in Cllr S Bartlett, Cllr D Butler, Cllr B Dove, Cllr G Farquhar, Cllr A Filer,
attendance: Cllr P Hilliard, Cllr J Kelly and Cllr T O'Neill

There were 60 Members of the Council in attendance.

105. Declarations of Interests

There were no declarations of interest made on this occasion.

106. Confirmation of Minutes

The Minutes of the Cabinet meeting held on 20 December 2019 were confirmed as a correct record and signed.

Voting: Unanimous

107. Public Issues

The Leader reported that one question had been received and nine statements.

Question from Sue Merefield

What work has been done to investigate the feasibility of monitoring the radio emission levels of the Lansdowne Digital Pilot and, assuming this work is ongoing, how is the public being informed of progress?

Response by the Leader of the Council

We are currently reviewing potential solutions and are looking to replicate what is taking place in Barcelona. This will involve monitoring emission levels remotely utilising specialist equipment (sensors) which regularly feeds back readings to a dedicated page on the Council's website. Initially, we are considering monitoring emissions on an hourly basis, but will keep this under review. As part of commissioning the network we will also use specialist hand held devices to validate the readings from any remote sensors.

Statement from Christopher Gordon, local resident:

We are aware that BCP are proposing to install 5G in a Lansdowne Smart Place pilot which could lead to the roll out of this technology across the 3

Boroughs. We would implore BCP Councillors and Officers to diligently research the implications, particularly in respect of severe damage to health, before agreeing to the installation of such a dramatic increase in E.M. transmission points. This will mean that everyone in the area would be constantly bombarded by the highest level of E.M. exposure. Should damage to health arise BCP Council could be liable under the terms of the Nuremberg Protocol.

Statement from Lee Farmer, local resident:

I recall my human rights to live in peace, safety, and harmony, not exposed to harm of any sort. I do not endorse the rollout of 5G / EMF devices. They are undoubtedly a threat to life as a whole. There is insurmountable independent evidence backing this from professionals in all fields on a global level. In law nobody can convincingly say they were unaware of the facts once they have been formally notified of them. Ignorance is no defence in law and a vote to allow the rollout of 5G is a vote for genocide.

Statement read out by Nick Greenwood on behalf of Charles Ross Illingworth, local resident:

"The recommendations of the O&S Committee on 5G are deeply flawed. At the second 'Call for Evidence' meeting requesting written evidence there was no engagement, nor genuine acknowledgement with the written evidence submitted from those opposing the rollout of 5G.

Council Officers seemed unaware or unconcerned with any of the downsides of 5G and this absence was not robustly challenged by councillors present. I submit that the way the committee operated in this regard, and the advice subsequently given to Cabinet may contravene the Nolan principles set in place to protect citizens from improper practice by those in public life."

Statement read out by the Monitoring Officer on behalf of Charles Ross Illingworth, local resident:

"I oppose the pilot scheme for fixed penalty notices for environmental enforcement.

This has been reported on elsewhere in the country and frequently results in the persecution of de minimis infractions by enforcement officials, often on a commission or bonus basis. These officials act as judge and jury and will harass constituents when a reasonable and contextual view should be taken of the infraction.

There needs to be a proper appeals system based on proportionality of offense, and this needs to be easy and straightforward for people. There needs to be a reasonable threshold for a substantive offense if this is not to be unjust."

Statement read out by the Chief Executive on behalf of Lorna Markey, local resident:

“I am against 5G smart technology being installed in Dorset and request BCP stop the 5G programme due to the dangers of electromagnetic radiation.

To obtain further information I urge all councillors and officers to read Computer Weekly. Com/feature Mobile Phones and Health: is 5G being rolled out too fast? Published April 2019.

The risks of 5G far out way the benefits.

BCP will be liable financially for insurance claims and health care due to escalating ill health in the population because of increased radiation.

Do you want your families, children, friends, the whole environment exposed to intensive, unprecedented levels of electromagnetic radiation? I for one do not. “

Statement from Jane Prow, local resident:

I urge BCP Council to please act responsibly ASAP and stop the roll out of 5G in Bournemouth and the initial test bed site at the Landsdowne. There has been no long term independent studies on the potential health risks on humans, or any other living organisms. As there may be a time lag between exposure and the harmful effects we may suffer as a consequence and could result in massive numbers of humans suffering irreversible negative neurological, physical and psychological injury. We are leaping from 4G at 2.5 GHz to 5G where frequencies go up to 90 GHz.

Statement read out by Sally Harris on behalf of Darren Pidwell (Mudford Sandbank Beach Hut Association), local resident:

MSBHA (Mudford Sandbank Beach Hut Association) Statement. Representing 346 beach hut owners contributing £900,000 per annum revenue to BCP Council

“In principal the MSBHA supports the rebuild of the café but strongly believes that increased retail floor space, additional covers and higher footfall would have a negative environmental impact on this sensitive site (SSSI/ Green belt). This is contrary to the Mudford Sandbank Management Plan 2014 – 2024.

The omission of a like for like rebuild option which satisfies lease obligations does not allow for an informed decision to be made.

We ask that Cabinet members consider the amendments submitted by MSBHA to officers (attached) and incorporate them into any approval to continue with the project.”

Statement from Emma Johnson, local resident:

Our environment is heavily polluted with invisible toxic electrosmog. The combined EMFs from our multitude of wireless devices is slowly cooking us.

Untested and unregulated 5G technology is an existential threat to all living

things. You have the power to stop it here in BCP.

324 Bournemouth East residents voted for me in the General Election as an independent candidate campaigning to stop 5G.

100+ people attended a 5G & EMFs Community Meeting for BCP. I invited all BCP councillors – a few attended.

If any councillor would like more information I would be happy to meet you to go through the evidence and answer your questions.

Statement read out by Emma Johnson on behalf of Cathryn Jones

"Please stop 5g now
We don't want it here!
We want to be safe
Not to live in fear
that health will come second
to internet speed
Will you listen to the people?
Will you take heed?
To the warnings, concerns
that we don't know enough
That insufficient testing
has been carried out on this stuff
BCP we urge you to listen
Other local authorities do
Glastonbury, Frome, Totnes,
to name a few
Brighton & Hove more recently too
Follow suit
Take a stand
Demand more to be shown
That health will come first
on our planet called home!"

108. Recommendations from the Overview and Scrutiny Board

Cabinet were advised that there were no additional recommendations from the Overview and Scrutiny Board on items not otherwise included on the Cabinet Agenda on this occasion.

109. Smart Place Programme

The Leader presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'A' to these Minutes in the Minute Book.

Cabinet were advised of the intention of the Smart Place Programme, in relation to this Members were informed of the way on which the programme could enable communities to work with the Council and other organisations to create new applications and services through new business models and better use of data. In addition Members were advised of the way in which a

Smart Place Programme would help the Council to deliver its Corporate Strategy and boost income.

The Chairman of the Overview and Scrutiny Board advised Cabinet that at their recent meeting the Board had requested that the Chairman write a letter in support of the Smart Place Programme to the LEP.

A Councillor present at the meeting urged the Cabinet to take on board the opinions of everyone who had spoken, and in relation to this stressed the importance of having a baseline to compare the long term monitoring.

Another Councillor present at the meeting thanked so many Members of the public for coming out and engaging with the process.

Cabinet discussed the report and in relation to this were reminded that the pilot for the implementation of 5G had been approved in December and will begin later on in the year, and that this report was about how the Council engages with the Smart Place programme and to approve the progression of the investment plan.

RESOLVED that Cabinet endorsed:-

- (a) The continuation of work by officers in developing the Smart Place programme including;**
 - (i) The development of a Smart Place Investment Plan (subject to funding from Dorset Local Enterprise Partnership);**
 - (ii) The development of a Smart Place Investment Plan at a future Cabinet meeting;**
 - (iii) The continuing development of Smart Place Programme applications, use cases and associated benefits for residents and businesses; and**
 - (iv) The development of a Smart Place workstream within the Key Cities Programme**

Voting: Unanimous

Portfolio Holder: Leader of the Council

110. Transition to a Sustainable Fleet Strategy

The Portfolio Holder for Environment and Climate Change presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'B' to these Minutes in the Minute Book.

Cabinet were requested to consider and approve the future fleet replacement strategy.

In presenting the report the Portfolio Holder stressed the importance of sustainability going forwards with the ambition of the Council to be carbon neutral by 2030, and that with this in mind it was important to develop a strategic Sustainable Fleet Strategy that embedded this declaration into front-line service fleet operation requirements and the Council's transformation programme.

Further to this Cabinet were advised that there were currently different policies in different areas, and that there was no previous revenue for the replacement of vehicles.

The Chairman of the Overview and Scrutiny Board expressed concern that the report wasn't detailed enough and did not contain all of the information required in order to assess the risk.

RECOMMENDED that:-

- (a) the development of a rationalised, long-term BCP Sustainable Fleet Strategy be endorsed;**
- (b) the financial impact of the varied approach to fleet replacement by legacy Councils on the BCP Sustainable Fleet Strategy be acknowledged; and**
- (c) the Service Director for Environment be authorised to use up to £4m of uncommitted fleet capital budget to acquire critical, high priority vehicles in the transition period to the Sustainable Fleet Strategy.**

Voting: Unanimous

Portfolio Holder: Environment and Climate Change

111. Beach House Café Rebuild, Mudeford Sandbank

The Portfolio Holder for Tourism, Leisure and Communities presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'C' to these Minutes in the Minute Book.

Cabinet approval was sought for the rebuild of the Beach House Café at Mudeford Sandbank.

In presenting the report the Portfolio Holder thanked the Mudeford Sandbank Beach Hut Association for their comments during discussions that had taken place, and in relation to this proposed an additional recommendation;

“(f) delegates authority to the Portfolio Holder for Tourism, Leisure & Communities and the Director for Destination to continue to engage with the Mudeford Sandbank Residents Association throughout the development of this project.”

The Chairman of the Overview and Scrutiny Board advised Cabinet that whilst there were no formal recommendations from the Board that he wished to congratulate the Council and the current tenants in making the most of the opportunity.

RESOLVED that Cabinet:-

- (a) approved the principle of rebuilding and improving the Mudeford Sandbank Beach House according to the current development programme;**
- (b) approved the principle of reusing the insurance monies and affordable additional borrowing of £811,250 to support the build;**

- (c) supported the inclusion of the project budget of £1,060k within the Capital Programme for 2020/21 to be approved at Full Council in February;
- (d) authorises officers to conclude contract negotiations with the tenant;
- (e) supported the current development programme timescale; and
- (f) delegates authority to the Portfolio Holder for Tourism, Leisure & Communities and the Director for Destination to continue to engage with the Mudeford Sandbank Residents Association throughout the development of this project.

Voting: Unanimous

Portfolio Holder: Tourism, Leisure and Communities

112. BH Coastal Lottery Small Grant Scheme Criteria and Proposal to Extend BH Coastal Lottery Across BCP

The Portfolio Holder for Tourism, Leisure and Communities presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'D' to these Minutes in the Minute Book.

Cabinet were advised that the BH Coastal Lottery had been launched in 2019 in order to raise funds for 'good causes' in Bournemouth. In relation to this Members were advised that the sale of lottery tickets started in January 2019 with the first draw taking place in March 2019, BH Coastal Lottery is now one of the biggest and most successful local authority lotteries in the country.

Further to this Cabinet were advised that the purpose of the report was to seek approval for the criteria and implementation of the Community Fund Small Grant Scheme and to consider approving the expansion of the BH Coastal Lottery to operate across Bournemouth, Christchurch and Poole.

The Chairman of the Overview and Scrutiny Board advised that whilst there were no formal recommendations from the Boards recent meeting that the ability to engage with the community and smaller charities through this process was really valuable, and that he would be pleased to see the scheme extended.

A number of Members addressed Cabinet praising the success of the project and welcoming the opportunity of extending the scheme. In addition Members congratulated Councillor Kelly on the success of the project as she had been instrumental in driving the project forward within the legacy Bournemouth Borough Council.

RESOLVED that Cabinet approved:-

- (a) the criteria and implementation of the Community Fund Small Grant Scheme; and
- (b) the expansion of BH Coastal Lottery to operate across Bournemouth, Christchurch and Poole.

Voting: Unanimous

Portfolio Holder: Tourism, Leisure and Communities

113. Pilot scheme for the use of fixed penalty notices for relevant environmental enforcement issues and associated policy

The Portfolio Holder for Tourism, Leisure and Communities presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'E' to these Minutes in the Minute Book.

Cabinet approval was sought for a pilot scheme to undertake environmental enforcement through the use of fixed penalty notices, further to this Cabinet approval was also sought of the required BCP wide enforcement policy to ensure legal compliance in serving fixed penalty notices in this context.

In presenting the report and in response to concerns that had been expressed during public issues the Portfolio Holder advised that there was a thorough appeals process in place. In addition the Portfolio Holder advised Members that should this pilot scheme be successful then the possibility of extending the scheme would be explored.

The Chairman of the Overview and Scrutiny Board advised Cabinet that whilst there was no formal recommendations from the recent Board meeting that there was a lot of general support for the scheme from the Board, with the Board recognising the benefit of a pilot scheme which you can develop and monitor.

Members expressed the importance of publicising the scheme, in addition Cabinet discussed the leave only footprints campaign, and recognised the work already being carried out by volunteer groups. Members felt that this pilot scheme should help encourage and support the volunteer groups to continue their good work.

RESOLVED that:-

- (a) Cabinet approved a pilot Environmental Enforcement scheme in Bournemouth Town Centre for a period of six months; and**
- (b) Cabinet receive a further report on the outcome of the pilot, financial implications and future options appraisal for Environmental Enforcement across BCP, following completion of the pilot period.**
- (c) Cabinet approved the Policy for Environmental Enforcement through Fixed Penalty Notices to ensure legal compliance.**

Voting: Unanimous

Portfolio Holder: Tourism, Leisure and Communities

114. Review of Leisure Centre Management

The Portfolio Holder for Tourism, Leisure and Communities presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'F' to these Minutes in the Minute Book.

Cabinet approval was sought to undertake a review of the management arrangements for the public leisure centres within BCP.

In presenting the report the Portfolio Holder advised that the purpose of the review was to ensure there was equal access to leisure centre services across BCP. In relation to this Members were advised that BCP Council owns 8 leisure centres which are currently operated under four different models of management and a variety of lease and contractual arrangements. Further to this Members were advised that the review would focus primarily on future arrangements at Ashdown, Poole (Dophin), Rossmore and 2Riversmeet Leisure Centres, due to the length of existing arrangements at other sites, and it was intended that the review would explore the options to generate capital investment to improve facilities and revenue savings for leisure, whilst providing a service that integrates with health and wellbeing through prevention at scale generating longer term savings elsewhere for the Council.

A Councillor present at the meeting addressed Cabinet stressing the importance of taking into account the cost of parking at each of the sites, particularly in relation to 2Riversmeet.

Cabinet members spoke in support of the report, both in terms of the potential efficiencies which could be achieved and the importance of integration with health and wellbeing.

RESOLVED that:-

- (a) a review of the management arrangements for public leisure centres within BCP be supported;**
- (b) the allocation of £20k from existing service revenue budgets to procure a specialist leisure consultant to support the review be approved; and**
- (c) it was noted that current agreements may need to be extended until future management arrangements are approved.**

Voting: Unanimous

Portfolio Holder: Tourism, Leisure and Communities

115. Council Tax – Tax Base 2020/21

The Portfolio Holder for Finance presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'G' to these Minutes in the Minute Book.

In presenting the report the Portfolio Holder advised that the report calculated and presented the proposed Council Tax Base for council tax setting purposes in line with current legislation and guidance. Further to this Cabinet were advised that there was a requirement to maintain three separate Council Tax bases for Bournemouth, Poole and Christchurch until the Council Tax Band D charge is harmonised for the new authority.

RECOMMENDED that:-

- (a) the report for the calculation of the Council's Tax Base for the year 2020/21 be approved and the tax base be recommended to Full Council;**
- (b) pursuant to the report, and in accordance with the Local Authorities (Calculation of Council Tax Base) Regulations 1992 as amended, the amount calculated as the Council Tax Base for Bournemouth, Christchurch and Poole Council is split for the year 2020/21 as Bournemouth 63,985, Christchurch 20,403 and Poole 58,609.**

Voting: Unanimous

Portfolio Holder: Finance

116. Housing Scheme at Luckham Road, Bournemouth

The Portfolio Holder for Housing presented a report, a copy of which had been circulated to each Member and a copy of which appears as Appendix 'H' to these Minutes in the Minute Book.

In presenting the report the Portfolio Holder advised Cabinet that the BCP Council owned site currently consisted of 2x3 bedroom houses and 8x2 bedroom flats. In relation to this Cabinet were advised that the existing properties presented significant ongoing maintenance issues for BCP Council which are not sustainable and therefore require demolition. In addition to this the Portfolio Holder advised Cabinet that the site presented an opportunity for redevelopment and the building of replacement better quality sustainable family affordable homes.

Cabinet members were advised that the replacement homes would be of high quality and built to Passivhaus principles with additional sustainability components such as PV panels and electric heating.

Cabinet members praised the principles of the report, particularly with regards to the proposal to conform to the Passivhaus principles and the potential family affordable homes.

RECOMMENDED that Cabinet:-

- (a) support the scheme and for the budget required to deliver this within the HRA budget to be presented to Council in February;**
- (b) approve the proposed £1.856m housing scheme for subsequent approval request;**
 - (i) approval to commence and completion of build subject to the conditions set out in the Financial Strategy and authorise the Corporate Director for Environment and Community to approve necessary contractual and legal agreements in consultation with the Monitoring Officer and Chief Finance Officer;**
 - (ii) approve the financial strategy for the scheme as set out in paragraphs 24 to 36 with specific approval for:**

- (iii) **£939k to prudential borrowing to be repaid over 25 years used to finance the Housing Revenue Account (HRA) Affordable rented homes;**
- (iv) **Authorise the Section 151 Officer in consultation with the Portfolio Holder for Finance to determine the detailed funding arrangements.**

Voting: Unanimous

Portfolio Holder: Housing

117. Cabinet Forward Plan

The Leader advised that the latest Cabinet Forward Plan had been published on the Council's website.

In addition to this the Leader advised of a change of venue for the next Cabinet meeting, confirming that the next meeting which was scheduled for Wednesday 12 February would take place in the Civic Offices in Poole.

The meeting ended at 11.50 am

CHAIRMAN

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